

**City of Madras
Planning Commission Meeting
Official Minutes
June 17, 2009**

I. Call to Order

The City of Madras Planning Commission meeting was called to order by at 8:24 p.m. on Wednesday, June 17, 2009 in the Madras City Hall Council Chambers.

Members in Attendance were:

Commissioners: Kasey Cousens; Allen Hurley; Lynn Kowaleski; Shelly Tack and. Special guest, Commissioner Tom Brown, City Council.

Members Absent:

Interim Chair James Neff; Michelle Varley (Out for surgery)

Vacancy:

There was one planning commission vacancy.

Staff Members in Attendance were:

Community Development Director Nick Snead and Community Development Specialist Tammy McHaney.

Director Snead noted that Chair James Neff came in to his office early in the day and regretfully resigned his Commission position. He noted that the Commission did not have a Vice Chair, so Council Brown would open the meeting. He continued and suggested that a new Chair and Vice Chair be selected before going on to the Consent Agenda.

Commissioner Kowaleski nominated Commissioner Shelly Tack as the Chair.

Commissioner Tack nominated Commissioner Kowaleski as Vice Chair.

A MOTION WAS MADE BY COMMISSIONER ALLEN TO ELECT COMMISSIONER TACK AS CHAIR AND COMMISSIONER KOWALESKI AS VICE CHAIR. THE MOTION WAS SECONDED BY COMMISSIONER COUSENS AND PASSED UNANIMOUSLY.

II. Consent Agenda

- a. Adoption of Agenda
- b. Minutes from the June 3, 2009 meeting

A MOTION WAS MADE TO APPROVE THE CONSENT AGENDA BY COMMISSIONER KOWALESKI, SECONDED BY COMMISSIONER HURLEY. THE MOTION PASSED UNANIMOUSLY.

III. Visitors Comments

There were no visitor comments.

IV. Additional Discussion

Director Snead briefly updated the Commission on the July 15th meeting. He noted that their attendance would be paramount as there would be three public hearings. He said they would be hearing the Streetscape Design Report; Strawberry Heights Subdivision and the Proposed Sign Code Text Amendments.

Chair Tack questioned how long Councilor Brown could sit on the Planning Commission.


Director Snead noted that as soon as possible Councilor Brown should move on and July would be his last meeting. He noted that he would like to do some Commission training at the August, September and October meetings.

Chair Tack asked about web site training and asked if they could get that information thru email.

Director Snead said yes and confirmed that they all getting his emails. He pointed out that the second or third week in September the Oregon Planners Institute (OPI) will present a three day "Planning Commissioner" training in Eugene. He explained there were funds available to pay their expenses and if anyone was interested to let him know.

V. Adjourn

The meeting adjourned at 8:36 p.m.



Chair, Shelly Tack



Tammy McHaney, Community Development Spec.