



THE CITY OF **MADRAS**

City of Madras
Public Works and Parks Committee
City Council Work Room

April 6, 2016
8 A.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order by Vice Chair Louise Muir at 8:00 a.m. on Wednesday April 6, 2016 at 125 SW "E" Street City Council Work Room

MEMBERS PRESENT

Bill Ferguson
Bartt Brick
Louise Muir
Chuck Schmidt

MEMBERS ABSENT

Stan Nowakowski

STAFF MEMBERS PRESENT

Public Works Director; Jeff Hurd
Public Works Administrative Assistant; Michele Quinn
Park Supervisor; Jon Burchell
Street Supervisor; Rod Fulton

VISTORS PRESENT

Mayor Royce Embanks
Hannah Rowley
Austin Cooper

II. CONSENT AGENDA

APPROVAL OF AGENDA AND MINUTES

A Motion was made by Bill Ferguson; seconded by Chuck Schmidt to approve the Consent Agenda and March 2, 2016 minutes as amended motion carried unanimously.4/0

III. VISTOR COMMENTS

Hannah Rowley introduced herself and told the Committee she has lived in Madras for two years and she works at St. Charles Hospital as a nurse. She is here to learn about the community and see what is going on.

IV. NEW BUSINESS

A. Community Clean-up

Austin Cooper told the Committee that she has received donations from Oregon Beef, Madras Pub & Deli, Outpost, and Erickson's we are still waiting to hear back from Safeway. Austin said she talked to the Rotary and Darryl Booren of Bright Wood Corporation said he would bring their BBQ trailer and he could cook all 100 hotdogs at one time. The Library Band has offered to play music during the picnic after the clean-up event. We already have several Church groups volunteering along with the Heart of Oregon, ROTC and 4-H kids. Austin said she has been in touch with SOLVE and they are putting our event on their website so we might get some volunteers from that.

Jeff Hurd said we will be going to Council to ask for funds to pay for trash bags, gloves and two dumpsters.

V. PROJECT/EVENT UPDATES

A. *Highway 97 Sidewalk Improvement at L Street*

Jon Burchell told the Committee that the curbs are poured, paving along the edge has been done, light pole base is in, and they should be pouring the sidewalk this week. Everything is moving along well and is on schedule.

B. *Speed Radar Sign*

Jeff Hurd told the Committee that he has budgeted for one speed radar sign. Once it is approved we will need to decide where we want to place it. Do we want it on the north end of town or south end of town? I will ask Joel McCarol the ODOT Transportation Engineer to come talk to the Committee to help decide the best place to install the sign.

C. *Kenwood Park Playground Equipment*

No Update

D. *Spray Park*

Chuck Schmidt told the Committee that he met with Council and we have a memorandum of understanding with the Bean Foundation as we go into this. The Bean Foundation was going to fund the project but that fell apart. Now Mark Foster with Keith Manufacturing is going to fund half and the Bean Foundation will fund the other half. I went up and met with Mark a couple of weeks ago and asked him what his vision of the spray park is. Mark said he would like to see this as a community event like a barn raising in the old days. I thought I would bring it to this Committee and see what we come up with. We have not discussed what we are

going to do for seating so Mark called COSI and asked if they would donate the basalt columns to be used as seating. Now we have three groups involved in the funding right now, but he led me to believe he would like to see some more. I thought I would bring it here and see what ideas everybody has to get more community involvement.

Jeff Hurd asked Chuck what is Mark looking for volunteer labor or cash donations?

Chuck said I am not sure what Mark wants. I think the funding would be the most important in my perspective. Mark wants this to be good quality he is going to donate this in his father's name.

The Committee continued to have a discussion on how the community might get involved. The Committee decided that they would like to have clarification on what kind of community involvement Mark is wanting.

E. Skate Park to Fishing Pond Trail Addition

Jeff Hurd told the Committee that we have submitted both the RTP and LGGP Grants. We will be presenting for the RTP grant in May and the LGGP grant in June. We will be going from the Skate Park to the Youth Fishing Pond this will help to complete the loop around town.

F. Court House Update

Jeff Hurd informed the Committee that we have come to a resolution for their driveways. They had an issue with stormwater on 2nd Street going into their driveway. They will also be completing the second phase of their parking lot.

G. Warm Springs Truck Stop Update

Jeff Hurd said that Warm Springs has finished their TIA they will need to install a right turn lane for south bound 26 to turn onto Cherry. We will need to cut back the concrete island and also move the crosswalk back.

There was a continued discussion on the truck traffic and the speed of vehicles traveling on Hwy 26 and how will the trucks get back to Hwy 97.

H. Madras Municipal Airport West Access Road

Rod Fulton told the Committee that we broke ground this week started working on grubbing and the culverts have been delivered.

I. Speed Radar Signs on McTaggart

Rod Fulton told the Committee that he will be taking this to Council on April 12th once it is approved we will work on getting them installed.

J. Request for Stop Signs on Turner Street and Tracie Street

Rod Fulton informed the Committee that ODOT does not want to install stop signs if they don't have to. ODOT's recommendation is to install four 25 mph speed signs in the area, and install a Hwy 97 sign to relocate traffic back to the Hwy. ODOT is checking on the funding to see if they can get it done this year. We are trying to get ODOT to pay for the signs and installation and have it not cost the City.

Additional Discussions

- Jeff Hurd told the Committee we have a price for the south entrance sign but not sure where the funding will come from.

- Bill Ferguson asked about having a POW flag?

Jon said he has a five foot extension for the flag pole I have to change the sizes, but I will get a POW flag up.

- Bill Ferguson asked about the pothole that is by the Senior Center.

Rod Fulton said the schedule is we will be out pothole patching the week of April 13th.

- Rod Fulton told the Committee that Jeff had started working with ODOT on 4th and F Street. We have painted a crosswalk in for the kids at Westside Elementary. ODOT will be installing stop here pedestrian signs.

- Louse Muir asked when someone is building a new house do they have to put in sidewalk.

- Bartt Brick asked about having a side walk between F & G Street.

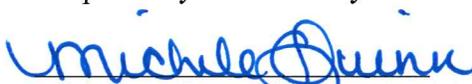
Jeff said I am working with ODOT to get the sidewalk installed. Bill Hilton contacted me about putting that section of sidewalk in.

- Louse Muir the corner of J Street and 1st looks good since it has been cleaned up.

ADJOURN

Public Works & Parks meeting adjourned at 9:08 a.m.

Respectfully submitted by:



Michele Quinn, Public Works Administrative Assistant