



THE CITY OF **MADRAS**

City of Madras
Urban Forestry Commission
216 NW "B" Street

November 1, 2016
6 P.M.

MINUTES

I. CALL TO ORDER

The Urban Forestry Commission meeting was called to order by Chair Bill Donaghu at 6:00 p.m. on November 1, 2016 at the Public Works Building located at 216 NW B Street.

MEMBERS PRESENT

Rebekah Burchell
Rob Osborn
Bill Donaghu
Brad Jorgensen
Gary Walker

STAFF MEMBERS PRESENT

Parks & Open Space Manager; Jonathan Burchell
Public Works Administrative Assistant; Michele Quinn

VISITORS PRESENT

II. CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes for the September 6, 2016

APPROVAL OF AGENDA AND MINUTES

A motion was made by Rebekah Burchell; seconded by Brad Jorgensen; to approve the September 6, 2016 minutes, and agenda as presented, motion passed unanimously.

III. VISITOR COMMENTS

No Visitors

1- Urban Forestry Commission Meeting
November 1, 2016

216 N.W. "B" Street, Madras, OR 97741 Telephone (541)475-2622 – Fax (541)475-1038

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IV. NEW BUSINESS

Presentation of Plaque to Commissioner Rob Osborn

Staff presented Rob Osborn with a plaque and picture collage for his time spent volunteering on the Urban Forestry Commission. Rob Osborn was a founding member of the Urban Forestry Commission that started in 1993 and has been a member of the Commission for 23 years. Rob submitted his letter of resignation to the City of Madras because he is moving to Portland to be closer to family. Staff and Commissioners thanked Rob for all his years of service.

A. Letter to McDonald's (Paul Rodby)

Jonathan Burchell presented the Commission with the letter to Paul Rodby. The letter explained the how's and why's of pruning trees blocking business signs. Jonathan further explained that he had Ciara McCarthy, a Certified Arborist with Arbor Surveys consult on the City's trees and have her draft a letter of recommendation for dealing with trees and signage.

The Commission reviewed the letter and also the recommendation from Ciara McCarthy and agreed with both documents.

Chairmen Bill Donaghu requested if we could send a copy of the recommendation from the arborist with the letter to Paul Rodby.

A motion was made by Rebekah Burchell; seconded by Rob Osborn; to approve the Letter presented and have it mailed to Paul Rodby, motion passed unanimously.

B. Certified Arborist Letter of Recommendation

This was discussed under item A. Letter to McDonalds (Paul Rodby) see above.

V. Updates

A. Downtown Sidewalk Grant Program Update

Jon Burchell informed the Commission the City is moving forward with the Sidewalk Grant Project. We will be replacing one tree located in front of Mexico City. The other trees being removed do not have irrigation so no tree replacements will occur. There is one that has irrigation but needs to be removed because it is too close to an awning.

B. Downtown Tree Replacement

This topic was discussed under item A. Downtown Sidewalk Grant Program Update (see above)

C. Sahalee Park Tree Replacement

Jon Burchell presented some tree types to the Commission for consideration of tree replacement at Sahalee Park. The tree types presented were; Bowhall Maple, columnar Norway Maple, the Tulip Tree, and columnar Hornbeam.

The Commission had a discussion on the tree selection and came to a consensus that they liked the columnar Maple type. They liked the Bowhall Maple but wanted more selections of that species.

Jon Burchell suggested that he bring some additional columnar Maple tree selections to the next meeting for the Commission to make a recommendation.

The Commission agreed to continue this discussion at the December meeting.

D. Urban Forestry Management Plan

No Update

VI. ADDITIONAL DISCUSSION

- The Commission discussed the December meeting due to members not being available they agreed to meet on December 19th in lieu of their regularly scheduled meeting.
- Brad Jorgensen asked about the trees that were removed from the industrial site.


Jon Burchell explained that the trees that had died were removed and will be replanted.

- Brad Jorgensen mentioned we should write a thank you letter to Bill Miller for the donation for irrigation improvements at the industrial site.
- Rob Osborn thanked the Commission for the plaque and pictures that were presented.
- Jon Burchell mentioned that the trees for the J Street Project that did not live are being replaced. We have left the water on so when they plant them they get water. Staff has also asked that gel beads be mixed into the soil to help retain water.

VII. ADJOURN

The Urban Forestry Commission Meeting was adjourned at 6:40 p.m

Respectfully Submitted



Michele Quinn
Public Works Administrative Assistant

3- Urban Forestry Commission Meeting
November 1, 2016

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