

**CITY OF MADRAS  
COMMUNITY DEVELOPMENT DEPARTMENT**

**TEMPORARY USE  
APPLICATION**

(To be accompanied by a Plot Plan Map, and Letter of Authorization, if applicable.)

OFFICE USE ONLY	
FILE # _____	FEE \$ _____
RECEIPT # _____	RECEIVED By _____
ZONING _____	DATE RECEIVED _____

Legal Description of the Subject Property:

Township	Range	Section	Tax Lot
_____	_____	_____	_____

Street address of the property: \_\_\_\_\_

I have examined all statements and information contained herein, and all attached exhibits, and to the best of my knowledge and belief, they are true and correct. I authorize the City of Madras staff, Hearing's Officers and Planning Commissioners to enter property for inspection of the site in conjunction with this land use application:

**APPLICANT:**

Company Name \_\_\_\_\_ Business License # \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

**PROPERTY OWNER (if different from Applicant)**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

\*\*\*\*\*  
REQUIRED INFORMATION  
\*\*\*\*\*

1. Existing use of the proposed site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Length of time the:
  - a. structure(s) are proposed to remain on site: \_\_\_\_\_
  - b. use is proposed for the site: \_\_\_\_\_
3. Type of building(s) to be used for the temporary structure or use: \_\_\_\_\_
4. Detailed description of the proposed use including the type(s) of sales and products \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. How many employees will be on site \_\_\_\_\_?
6. What are the hours of operation \_\_\_\_\_?
7. What days of the week will the temporary use be in operation \_\_\_\_\_?

\*\*\*\*\*

\_\_\_\_\_ The applicant acknowledges that the Seasonal Temporary Use/Structure is valid for a period not to exceed three (3) months (i.e. 90 consecutive days); and the applicant accepts each and every risk of loss and damage that may result if the application is denied, and further agrees to hold the city, and its officers, agents, and employees harmless from said loss and damage.

\_\_\_\_\_ The applicant agrees to restore the site to its original condition if the application for the land use permit is denied.

Return Application To: City of Madras  
Community Development Department  
125 SW 'E' Street  
Madras, Oregon 97741  
  
Phone: 541-475-3388  
Fax: 541-475-7061