



THE CITY OF **MADRAS**

City of Madras
Public Works and Parks Committee
City Council Work Room

January 6, 2016
8 A.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order by Chair Walt Chamberlain at 8:00 a.m. on Wednesday January 6, 2016 at 125 SW "E" Street City Council Work Room

MEMBERS PRESENT

Walt Chamberlain
Stan Nowakowski
Bill Ferguson
Bill Montgomery
Louise Muir
Chuck Schmidt

STAFF MEMBERS PRESENT

Public Works Director; Jeff Hurd
Public Works Administrative Assistant; Michele Quinn
Park Supervisor; Jon Burchell
Utilities Supervisor; Keith Bedell
Street Supervisor; Rod Fulton

VISTORS PRESENT

Eldon Sasser

II. CONSENT AGENDA

APPROVAL OF AGENDA AND MINUTES

A Motion was made by Louise Muir; seconded by Chuck Schmidt to approve the Consent Agenda and November 4, 2015 minutes as presented motion carried unanimously.

III. VISTOR COMMENTS

IV. NEW BUSINESS

A. Speed Signs on McTaggart (Eldon Sasser)

Eldon Sasser told the Committee that currently there are no speed limit signs posted on McTaggart Road. Eldon said he is bringing this to the Public Works and Parks Committee to see if we can have some speed signs installed. Eldon told the Committee that people regularly drive over the speed limit on McTaggart.

Eldon also asked the Committee about adding speed signs on Jefferson Street in the School Zone.

The Committee discussed different ways they could slow traffic down on McTaggart and also on Jefferson Street. There was a discussion about adding additional signs, installing a flashing beacon.

Rod Fulton commented that the problem with adding additional signs in the school zone it may cause an enforcement issue. Normally the signs are posted at the beginning of the school zone and the end of the school zone.

Jeff Hurd told the Committee that he spoke with the City Engineer and the City can post speed signs as the discretion of road authority.

The Committee continued to discuss the speed zones and asked if we could change the speed to 20 mph all the time instead of just during school hours. There was a discussion on where to place additional signs.

Rod Fulton told the Committee he would check and see if we can change the speed limit.

Rod said he would start putting the speed trailer out in these areas to make people aware of the speed limit.

The Committee asked that we research the speed signs and bring it back to the next meeting

B. 7th and C Street Stop Sign Findings

Jeff Hurd went over the police report for the intersections 7th and B Street and 7th and C Street. Jeff said there have only been two accidents at 7th and B Street in the last five years. 7th and C Street there has been three accidents in the past five years. Jeff said he talked to the City Engineer we can put some stop ahead signs on the ground with thermoplastic, or we could add stop ahead signs.

The Committee discussed adding a four way stop or is there the possibility of removing some of the parking spaces along the road side to increase site distance.

A Motion was made by Stan Nowakowski; seconded by Louise Muir to recommend the installation of a four way stop at the intersection of 7th and C Street the motion carried unanimously.

C. Election of Chair Person and Vice Chair.

Walt Chamberlain told the Committee that he will be leaving in June as they are moving to Idaho.

A Motion was made by Louise Muir; seconded by Bill Fergusons to recommend Stan Nowakowski as Chairperson of Public Works and Parks Committee motion carried unanimously.

A Motion was made by Bill Ferguson; seconded by Stan Nowakowski to recommend Louise Muir as Vice Chairperson of Public Works and Parks Committee motion carried unanimously.

V. PROJECT/EVENT UPDATES

A. *US 97:J Street Project*

Louise Muir asked if a sign could be installed on the section of Adams Drive to direct you to US Highway 97.

Jeff Hurd informed the Committee they are out finishing up punch list items.

Walt Chamberlain asked about the new sign and will there be anything done to make it look better.

Jeff Hurd told the Committee that the utilities caused the contractor to fall behind so they made an agreement that they would get all there contract items done, but they will be working on punch list for a quite a while after. That is why you are seeing flag poles showing up after the fact. They are expecting to be done with the entire punch list by the end of January. We are going to talk to OTAK and see if we can increase the letter font, and possibly add our sister city on there.

Walt Chamberlain said he would like to thank everyone for putting the new sign in Sahalee Park.

B. *Highway 97 Sidewalk Improvement at L Street*

Jeff Hurd informed the Committee that bids came back yesterday the low bid came in around 65,000.00 we only budgeted 50,000 for construction. We are a little over budget so we are talking with ODOT to see if they can help out. If

ODOT can add a little then we can add a little we will get it off the ground here soon. We are hoping to enter into contract with them at the end of January.

C. *Speed Radar Sign*

No Update

D. *Kenwood Park*

No Update

E. *Spray Park*

Chuck Schmidt told the Committee that we put together everything and got it all bid out. We asked Bean Foundation if they would like to get any grants to help and the said no they wanted to pay for everything. We had another meeting with Bean Foundation Council and they changed their minds and wanted to pay for only half and asked us to look for grants. The last decision was that Bean Foundation would pay for half and there was another party that would pay the other half. We have yet to hear what Bean Foundation has decided.

F. *Skate Park to Fishing Pond Trail Addition*

Jeff Hurd told the Committee the RTP Grant is open and we are working on the application and we will need a 20% match. We will also apply for the Local Government Grant which is a 60/40 match and then leverage the two so the City won't have to come up with funding match. We will be going from Skate Park to J Street then J Street to the Fishing Pond.

G. *Court House Update*

No Update

H. *Warm Springs Truck Stop Update*

Jeff Hurd told the Committee that Warm Springs are working on their Traffic impact analysis they have hired Kittleson and Associates. They are moving forward but not very fast.

I. *Madras Municipal Airport West Access Road*

Jeff Hurd informed the Committee that we have about 50% design, but we are waiting for Daimler to sign a lease agreement and give notice to proceed.

Additional Discussions

- Louise Muir asked what is happening on the property of H Street and Madison.

Michele Quinn told the Committee that we are currently in the process of code enforcement we have issued a letter of violation. We have found out that the owner has passed away and we are trying to contact the owner's son. We are hoping we will get some compliance if not we

will probably have to enforce and abate the nuisance and lien the property for the cost.

- Bill Ferguson asked why the Air Museum does not have any signage on their building.

Jeff Hurd said he will ask Nick to see why they don't have a sign.

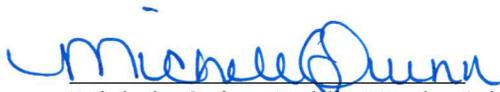
- Walt Chamberlain said he would like to thank everyone for the installation of the street light on Culver Hwy and 3rd Street.
- Stan Nowakowski said Earth Day is coming up in April 23, 2016 could we have some kind of trail clean up.

Jon Burchell said we can start earlier put it in the paper.

ADJOURN

Public Works & Parks meeting adjourned at 9:00 a.m.

Respectfully submitted by:



Michele Quinn, Public Works Administrative Assistant