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City of Madras  
Airport-Industrial Site Committee  
General Aviation Building  
2028 NW Airport Way

February 16, 2017  
4 P.M.

## MINUTES

### I. CALL TO ORDER

Meeting was called to order at 4:00 p.m. by Chair Royce Embanks on February 16, 2017 at the General Aviation Building 2028 NW Airport Way

#### MEMBERS PRESENT

Royce Embanks  
Tom Hansen  
Gordon Nicholson  
Bill Randolph  
Janet Brown  
Tom Brown  
Chris Tatro  
Rob Berg  
Bill Montgomery

#### STAFF MEMBERS PRESENT

Jeff Hurd, Public Works Director  
Gus Burrell, City Administrator  
Michele Quinn, Public Works Administrative Assistant

### II. CONSENT AGENDA

- A. Approval of agenda
- B. Approval of minutes for the January 19, 2017 meeting

***A motion was made by Janet Brown; seconded by Tom Hansen to approve the January 19, 2017 minutes and Consent agenda motion carried unanimously.***

### III. Visitor Comments

None

#### **IV. New Business**

##### **A. Exhibit A Update-review of current leases on the airport**

Gus Burril informed the Committee that FAA requires the City to update and amend our Exhibit A that shows our airport leases. We wanted to show you the updated Exhibit A so you were informed of all the current leases. FAA allows us to lease up to 50 years and then we have to renegotiate the lease.

There was a continued discussion on areas that are still available to lease.

##### **B. Review of draft North Wastewater Treatment Plant & Industrial Park Sewer Master Plan**

Gus Burril told the Committee that the City is required to update their master plans every 20 years. The current Wastewater Master Plan is being updated; we wanted to make you aware of the update.

Jeff Hurd added this update will include future extensions inside the UGB and future sewer lines.

Gus Burril said if we needed to expand we would take the current farm land and add additional sewer ponds.

The Committee continued to discuss the possibility of a company coming in and having large sewer needs. There was also a discussion on the need for housing to bring in a large company.

#### **V. Project Updates**

##### **A. Madras Municipal Airport West Access Road Project**

Jeff Hurd told the Committee that we still need to pull some wire so we can get the lights finished and the gate working. When the weather warms up we will get the approaches finished. Daimler has asked to have some of the fence removed and replaced with a cyclone fence with slats for privacy.

##### **C. Solar Eclipse Planning**

Rob Berg told the Committee that there have been several meetings on the solar eclipse. We are working on putting together a map that will show where everything will be located. We currently have 86 confirmed airplanes. There will be parking on the north side that we use for Airshow and on the south side we will use for camping and overflow parking for the golf course. We are expecting some large jets so we will close runway 4-22 to park the larger planes. We are talking with the National Guard to see if they would come and set up a temporary tower to help with air traffic. Jon Burchell and Jeff Hurd have reserved porta-potties and trash receptacles for both parking areas and on the air field; for the people camping with their planes. We are working on getting some vendors up here to help feed the people staying here. With the uncertainty of traffic we are not

sure if people staying up here will be able to get down town for food. We have also made sure we have water and ice for people staying up here.


We are worried about the use of drones up here during the eclipse, and there is the possibility of a fire. We will relocate the helipad to the end of 4-22 during this time.

**VI. ADDITIONAL DISCUSSION.**

**VII. ADJOURN**

Meeting Adjourned at 5:00

Respectfully Submitted



Michele Quinn

Public Works Administrative Assistant