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City of Madras
Airport-Industrial Site Committee
General Aviation Building
2028 NW Airport Way

January 19, 2017
4 P.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order at 4:03 p.m. by Chair Royce Embanks on January 19, 2017 at the General Aviation Building 2028 NW Airport Way

MEMBERS PRESENT

Royce Embanks
Tom Hansen
Gordon Nicholson
Bill Randolph
Janet Brown
Ed Fuller
Chris Tatro
Mike Ahern

STAFF MEMBERS PRESENT

Jeff Hurd, Public Works Director
Gus Burrell, City Administrator
Michele Quinn, Public Works Administrative Assistant

II. CONSENT AGENDA

- A. Approval of agenda
- B. Approval of minutes for the November 17, 2016 meeting

A motion was made by Tom Hansen; seconded by Gordon Nicholson to approve the January 19, 2017 Consent agenda motion carried unanimously.

III. Visitor Comments

None

IV. New Business

A. Tom Brown Appointment

Chair Royce Embanks explained to the Committee that since Tom Brown is not serving on City Council his appointment to the Airport-Industrial Site Committee is no longer valid. Tom Brown has asked to remain on the Airport-Industrial Site Committee as a member at large. We will need a recommendation from the Committee to City Council to appoint Tom Brown.

A motion to recommend was made by Tom Hansen; seconded by Gordon Nicholson to appoint Tom Brown as a member at large motion carried unanimously.

B. Election of Chair and Vice Chair

Chair Royce Embanks told the Committee it is time to elect a new Chair and Vice Chair. Royce asked the Committee does anyone want to be Chair or Vice Chair, or do we have a recommendation?

A motion to recommend was made by Gordon Nicholson; seconded by Tom Hansen to appoint Royce Embanks as Chair and Janet Brown as Vice Chair motion carried unanimously.

V. Project Updates

A. Madras Municipal Airport West Access Road Project

Jeff Hurd told the Committee that we are waiting for lights and cameras to be installed, the weather has held up the approaches that need to be paved. We will have the approaches paved this spring.

There was a continued discussion about the weather holding up the project.

C. Solar Eclipse Planning

Gus Burrell told the Committee that there was a meeting Tuesday the 17th at Inn at Cross Keys for Madras business owners and eclipse organizers. There was a good turnout, there were groups for helicopter rides, and balloon rides. We are working on a master plan for traffic with ODOT. The City will be putting porta potty's throughout town to help with the influx of people. The airport is planning on having 300-500 planes staying through the event, Rob Burg will be heading that up. We will be handling that similar to how we handle the airshow.

There was a continued discussion on the solar eclipse and the amount of people that could attend. There was a concern of air space and if there is a way to control that.

VI. ADDITIONAL DISCUSSION.

- Chris Tatro asked about the improvements to the Jensen hangar and noted that the roof is reflective.
- Janet Brown noted that there is still interest in hangar space at the airport
- Gus Burril told the Committee that we are on track to get the McGowan hangar moved so we can store the ARFF at the airport.

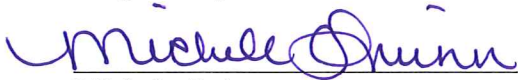
There was a continued discussion on moving the McGowan hangar.

- Gus Burril informed the Committee that City Council met with the Fire Department and they are agreeable on training Airport personnel and storing the ARFF at the airport.
- Janet Brown mentioned that Columbia has been here training this week.

VII. ADJOURN

Meeting Adjourned at 4:39

Respectfully Submitted



Michele Quinn
Public Works Administrative Assistant