



THE CITY OF **MADRAS**

City of Madras
Public Works and Parks Committee
City Council Work Room

February 3, 2016
8 A.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order by Chair Stan Nowakowski at 8:00 a.m. on Wednesday February 3, 2016 at 125 SW "E" Street City Council Work Room

MEMBERS PRESENT

Walt Chamberlain
Stan Nowakowski
Bill Ferguson
Bartt Brick
Louise Muir

STAFF MEMBERS PRESENT

Public Works Director; Jeff Hurd
Public Works Administrative Assistant; Michele Quinn
Park Supervisor; Jon Burchell
Street Supervisor; Rod Fulton

VISTORS PRESENT

Bill Hoff

II. CONSENT AGENDA

APPROVAL OF AGENDA AND MINUTES

A Motion was made by Walt Chamberlain; seconded by Bill Ferguson to approve the Consent Agenda and January 6, 2016 minutes as presented motion carried unanimously.

III. **VISTOR COMMENTS**

Bill Hoff presented to the Committee when the J Street project was complete the traffic continued to route through Turner Street and Tracie Street. Mr. Hoff is requesting additional stop signs on Turner Street and Tracie Street to assist with slowing down traffic.

The Committee discussed the addition of the stop sign and whether or not a traffic study will need to be done. There was further discussion on having the Police Department patrol and do some enforcement in this area. Rod Fulton Street Supervisor is going to look into the request and get back to Mr. Hoff.

IV. **NEW BUSINESS**

V. **PROJECT/EVENT UPDATES**

A. ***US 97:J Street Project***

Jon Burchell told the Committee that he talked with Carlson Sign in regards of the new monument sign on the south end of town. Jon presented to the Committee two new versions for the sign.

The Committee reviewed the two different sign proposals with the city logo added to the new sign and with larger lettering. The back side of the sign could include the logo and some wording as you are leaving.

A Motion was made by Walt Chamberlain; seconded by Louise Muir to approve and recommend to Council to change the South Y Sign to include the City logo on the front and back of the sign and the wording "The City of Madras" in larger lettering and add "Tomi City, Japan Sister City" on the front, with the wording "Come Back Soon" on the back. Motion carried unanimously

 3 Ayes
 1 Naye
 1 Absent

B. ***Highway 97 Sidewalk Improvement at L Street***

Jeff Hurd told the Committee that this project was bid out and R-2 Contractors was the low bid. We will be holding a pre-construction meeting with R-2 this Friday and they will get started in the next few weeks.

C. ***Speed Radar Sign***

Jeff Hurd told the Committee that we are working on budget and we have programed to have one sign installed the cost for one sign is \$7,500.00.

D. ***Kenwood Park***

No Update

E. *Spray Park*

Jeff Hurd explained to the Committee that Bean Foundation and Keith Manufacturing will fund the Spray Park project. Chuck is working with the contractor to update the costs. The City and the Bean Foundation will need to come up with an agreement so that the Bean Foundation can construct the spray park and then turn it over to the City.

F. *Skate Park to Fishing Pond Trail Addition*

Jeff Hurd informed the Committee that we are going to apply for the first phase of the trail by applying for the RTP grant, and next year we will utilize the leverage on the Local Government Grant. We are working on the resolution to take to Council but no money will be spent until 2018.

A Motion was made by Walt Chamberlain; seconded by Louise Muir to recommend to City Council to apply for funding through the RTP program for the “Madras Bike and Skate Park to Youth Fishing Pond Trail Connection Project”. Motion carried unanimously.

G. *Court House Update*

No Update

H. *Warm Springs Truck Stop Update*

Jeff Hurd told the Committee that we have reviewed their traffic impact analysis (TIA) scope. They are moving forward with their TIA.

I. *Madras Municipal Airport West Access Road*

Jeff Hurd informed the Committee that we have 90% plans we will be reviewing them this week. Daimler still needs to sign the lease they are concerned on the FAA clause that if you disrupt the airport they can have Daimler shut down.

J. *Speed Signs on McTaggart*

Rod Fulton told the Committee that he met with the Police Chief and his recommendation is to put in pre-warning school speed signs on the north side of the Pines main entrance and install the school speed sign. This would help the police department enforce the speed zone.

The Committee had a discussion about the end school signs and that they would like to have them installed. There was continued discussion about how does a driver know when they are not in the school zone.

A Motion to recommend was made by Bill Ferguson; seconded by Walt Chamberlain to install the pre-warning signs and school speed signs at the entrance of the Pines motion carried unanimously.

Bartt Brick introduced himself to the Committee. The Committee introduced themselves.

K. 7th and C Street Stop Signs

Jeff Hurd told the Committee that he talked with the City Engineer and he cannot recommend the four way stop his recommendation is to put in an advanced warning stop.

Walt Chamberlain asked if we can install the stop signs like we have on 7th and B Street.

Additional Discussions

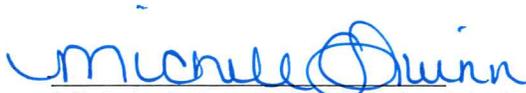
- Walt Chamberlain told the Committee that he will be leaving in March and may not be returning. So if we need to replace him we should start advertising.
- Walt Chamberlain asked to have the office that is on the vacant car lot removed.
- Louise Muir went to the Root Beer stand and the sidewalk does not match up with the building.

Jeff Hurd explained that during the J Street project there was no one was in the building. There may have been ROW acquired and the property owner was paid and the owner never fixed the sidewalk entrance.

ADJOURN

Public Works & Parks meeting adjourned at 9:25 a.m.

Respectfully submitted by:



Michele Quinn, Public Works Administrative Assistant