



THE CITY OF **MADRAS**

City of Madras
Urban Forestry Commission
216 NW "B" Street

September 6, 2016
6 P.M.

MINUTES

I. CALL TO ORDER

The Urban Forestry Commission meeting was called to order by Chair Bill Donaghu at 6:00 p.m. on September 6, 2016 at the Public Works Building located at 216 NW B Street.

MEMBERS PRESENT

Rebekah Burchell
Rob Osborn
Bill Donaghu
John Arena
Brad Jorgensen
Stan Nowakowski

STAFF MEMBERS PRESENT

Parks Supervisor; Jon Burchell
Public Works Administrative Assistant; Michele Quinn

VISITORS PRESENT

II. CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes for the August 2, 2016

APPROVAL OF AGENDA AND MINUTES

A motion was made by Brad Jorgensen; seconded by John Arena; to approve the August 2, 2016 minutes, and agenda as presented, motion passed unanimously.

III. VISITOR COMMENTS

No Visitors

1- Urban Forestry Commission Meeting
September 6, 2016

216 N.W. "B" Street, Madras, OR 97741 Telephone (541)475-2622 – Fax (541)475-1038

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IV. NEW BUSINESS

A. Letter to McDonald's (Paul Rodby)

Jon Burchell told the Commission that he has not drafted a letter yet, he would like to meet with Paul Rodby in person but he has not gotten back with Jon. Jon said he has spoken with the manager and the complaint was about the obstruction of the reader board. Jon told the Commission that he will draft a letter and bring it for review.

V. Updates

A. Downtown Sidewalk Grant Program Update

Jon Burchell showed the Commission three pictures of the tree in front of Mexico City. This is one of the sidewalks that will be replaced with this year's sidewalk grant program. Jon Burchell asked the Commission what you would like to do with this tree.

1. Remove and Replace
2. Ask the business owner what they would like.
3. Do not replace.

Jon asked the Commission if we replace what type of tree would you like to plant?

The Commission had a discussion on the type of tree they would like to see the tree replaced with.

A motion was made by Rebekah Burchell; seconded by Rob Osborn; to replace the tree at Mexico City with a Bow Hall Maple, motion passed unanimously.

B. Downtown Tree Replacement

This topic was discussed above under Downtown Sidewalk Grant Program Update.

Rebekah Burchell asked when the trees will be planted in the downtown area.

Jon Burchell told the Commission as soon as the weather turns.

C. Sahalee Park Tree Replacement

The Commission discussed the tree replacement and would like to bring this back in October to discuss further.

D. Urban Forestry Management Plan

No Update

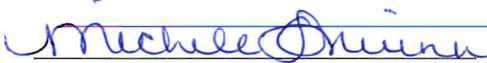
VI. ADDITIONAL DISCUSSION

- Jon Burchell told the Commission that the City has partnered with Jefferson County and applied for the FLAP grant. There was a group from the grant Committee that came and looked at the Willow Creek Trail.
- Michele Quinn told the Commission that we will be starting the Skate Park to Fishing Pond Project next spring and we will need to come to the Urban Forestry Commission for tree selection.

VII. ADJOURN

The Urban Forestry Commission Meeting was adjourned at 6:38 p.m.

Respectfully Submitted



Michele Quinn
Public Works Administrative Assistant