



# THE CITY OF **MADRAS**

City of Madras  
Public Works and Parks Committee  
City Council Work Room

April 11, 2017  
8 A.M.

## MINUTES

### **I. CALL TO ORDER**

Meeting was called to order by Chair Stan Nowakowski at 8:00 a.m. on Tuesday April 11, 2017 at 125 SW "E" Street City Council Work Room

#### **MEMBERS PRESENT**

Bartt Brick  
Stan Nowakowski  
Richard Ladeby  
Louise Muir

#### **MEMBERS ABSENT**

Austin Cooper

#### **STAFF MEMBERS PRESENT**

Public Works Administrative Assistant; Michele Quinn  
Parks/Golf Course/Streetscape & Trails Manager; Jon Burchell  
Public Works Director; Jeff Hurd  
Utilities Supervisor; Gale Poland

#### **VISITORS PRESENT**

Holli Papasodora

### **II. CONSENT AGENDA**

#### **APPROVAL OF AGENDA AND MINUTES**

***A Motion was made by Richard Ladeby; seconded by Louse Muir to approve the Consent Agenda and Minutes from the March 1, 2017 minute's motion carried unanimously.4/0***

### **III. VISTOR COMMENTS**

None

**IV. NEW BUSINESS**

***A. 3<sup>rd</sup> Street Diagonal Parking***

Michele Quinn told the Committee that Jefferson County has requested to have diagonal parking installed along 3<sup>rd</sup> Street from Culver Hwy to "E" Street. Rod Fulton and staff from Jefferson County went out and marked out some parking spaces and then parked cars to determine if there was adequate room for the parking and traffic. Rod Fulton and Dana Lundy from Jefferson County determined there is adequate room to allow diagonal parking on the east side of 3<sup>rd</sup> Street, and parallel parking on the west side of the street without interfering with traffic flow or causing a safety concern.

The Committee had a continued discussion about alternative areas that Jefferson County could use for parking.

Jeff Hurd added that if the diagonal parking is established and marked Jefferson County will be required to provide an ADA Compliant parking space on the street.

The Committee discussed how many spaces the diagonal parking will add for Jefferson County.

Jeff Hurd commented with the requirement of the ADA parking space Jefferson County will only gain one or two parking spaces. Jeff also added that CET has asked if we could install a sign designating the bus parking.

***A Motion was made by Bartt Brick; seconded by Louise Muir to deny the request by Jefferson County for diagonal parking along 3<sup>rd</sup> Street from Hwy 361 and "E" Street, motion carried unanimously.4/0***

***A Motion was made by Louise Muir; seconded by Richard Ladeby to approve the installation of a sign designating the bus parking on 3<sup>rd</sup> Street, motion carried unanimously.4/0***

**B. Community Clean-up Update**

Holli informed the committee that the Community Clean-up is on April 29<sup>th</sup> they are receiving donations. Some of the businesses that have already donated are Erickson's, Safeway, and Oregon Beef; the library band will also be playing after the clean-up. We have come up with a theme this year and are asking everyone to dress up in super hero costumes. We will have prizes for costumes and also raffles.

**V. PROJECT/EVENT UPDATES**

***A. Spray Park***

Jeff Hurd told the Committee that the equipment came to \$100,000.00 and the first construction quote came back at \$350,000.00. We requested another quote and it came back at \$130,000.00. I have asked for a third quote from R & H Construction they are the current contractor working on the Keith Manufacturing Improvement Project. I am expecting that quote back any day. When I get the quote back from R & H Construction I will meet with Mark Foster and the Bean Foundation and see what the next steps will be.

***B. Skate Park to Fishing Pond Trail Addition***

Jeff Hurd informed the Committee that the pre-bid for the Skate Park to Fishing Pond will be held today and we will be getting our Bard Lane bids back.

**C. Warm Springs Truck Stop**

Jeff Hurd said that they are starting to build; they still need to finalize the approaches before they will be able to get permits.

**D. Madras Municipal Airport West Access Road**

Jeff Hurd informed the group that the project is expected to be completed by the end of April, and the grand opening will be May 18, 2017.

**E. H Street Sidewalk Project**

No Update

**F. Bard Lane Phase II**

Jeff Hurd informed the Committee that bids are due back today at 2:00 this project will widen the upper part of Bard Lane. ODOT has provided the funding for this project.

**G. 5<sup>th</sup> Street Sidewalk – F to G Street**

No Update

**H. Bel Air Sewer Project**

Jeff Hurd announced that we have the contract for the Bel Air Sewer Project going to Council tonight for approval.

**Additional Discussions**

- Stan Nowakowski noted with the addition of the Grocery Outlet are we working on adding a street that will connect into Hall Road.
- Bartt Brick added that he would like to see a non-Hwy road added. What is the process to get things changed to add an access and exit somewhere other than a Hwy.
- Louise Muir added that there is a pot hole in the turn lane on D Street and 5<sup>th</sup> Street.
- Louise Muir asked about having the police enforce the cars stopping for pedestrians.
- Richard Ladeby stated that the streets in Morning Crest are cracking.

There was a continued conversation about road maintenance.

- Louise Muir said she appreciates the markers on the corners of Oak Street during the snow.
- Bartt Brick asked about the \$25 dollar burn permit fee.

There was a discussion on the construction on A Street and the Hospital water line installation.

- Stan Nowakowski asked about the goat heads on 16<sup>th</sup> Street.

Michele Quinn informed the Committee that we are working on putting out a notice to all the individuals that received notices for puncture vine last year. We are hoping that we can work on getting some of the puncture vine sprayed with pre-emergent. We are hoping that the early notification will help keep the plants from getting large and producing seeds.

**ADJOURN**

Public Works & Parks meeting adjourned at 9:22 a.m.

Respectfully submitted by:



Michele Quinn, Public Works Administrative Assistant