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City of Madras
Airport-Industrial Site Committee
General Aviation Building
2028 NW Airport Way

October 20, 2016
4 P.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order at 4:15 by Chair Royce Embanks on October 20, 2016 at the General Aviation Building 2028 NW Airport Way

MEMBERS PRESENT

Royce Embanks
Tom Hansen
Ed Fuller
Mike Folkestad
Chris Tatro
Gordon Nicholson
Bill Randolph
Rob Berg
Mike Ahern

STAFF MEMBERS PRESENT

Jeff Hurd, Public Works Director
Michele Quinn, Public Works Administrative Assistant

II. CONSENT AGENDA

- A. Approval of agenda
- B. Approval of minutes for the April 21, 2016 meeting

A motion was made by Gordon Nicholson; seconded Mike Folkestad to approve the April 21, 2016 Consent agenda motion carried unanimously.

III. Visitor Comments

None

IV. New Business

Taxiway Rehabilitation Project

Jeff Hurd informed the Committee that we had a teleconference with FAA, ODA, and Century West to put in our next round of CIP list for the airport. The next thing that is coming up is the taxiway rehabilitation projects. The upcoming grant round through the feds will be for the design portion, and the following year will be construction. Like the last project it will probably align with Connect Oregon VII, if they have a Connect Oregon VII so we will more than likely go after grant funding to help pay for our match. The rehabilitation will redo our whole taxiway, and the connector, and run up areas.

Rob Berg added that we have also included taxiway signage in the design. House bill 2075 should help with the City's portion of the match for the grant.

Letters of Interest from members with expiring terms

Michele Quinn told the Committee that we have four members with expiring terms Janet Brown, Gordon Nicholson, Bill Randolph, and Chris Tatro. I have already received a letter of interest from Chris Tatro. You can either drop a letter off at the city or you can send me an email stating your interest. We only have two meetings one in November and one in December to get Council approval to re-appoint the members.

Tom Hansen mentioned to the Committee if they could respond to the emails sent out so we know if we have a quorum.

V. Project Updates

A. Madras Municipal Airport West Access Road Project

Jeff Hurd told the Committee that everything is wrapped up they still need to set the light poles and finish the utility trench for natural gas and fiber optic cable, finish the fence, and then seed.

Rob Berg added that the City has added the AWOS maintenance road, so now we have access to the AWOS without having to cross the grass runway.

B. Grass Runway

Rob Berg said that the runway is green and growing, and it is looking really well. The approaches are roughed in and paved off of the runway in three spots, but we haven't finished them to the grass runway yet. We don't plan on doing that until spring, and the biggest reason for that is to keep people off of the grass runway. We currently have the X's from Prineville blocking and closing the grass runway so someone doesn't land on it.

C. Solar Eclipse Planning

Jeff Hurd told the Committee that at the airport Rob has been receiving calls for airplane parking. What we are going to set up is we are going to run fence and block off the airport for the solar eclipse. We are going to work with airshow and cost share the fence since the airshow is the next week. The fence will run the full length of Berg Drive and that should keep people off the airfield. Rob is working on how many spots that he can

potentially hold. Once we get that figured out and we get the cost of the fence, porta-potty's, and the trash cans we can figure out how much we need to charge for each spot. While Rob is doing that on the other side where airshow parks the City will have overflow parking. This will be for people showing up last minute and have no place to park. We will put fencing up along Demers Drive to keep people off the airfield.

The Committee discussed the amount of people coming and what they will do while they are here. Rob Berg mentioned that he has talked to people that are interested in coming and want to fly their UAV's. Rob said that is going to be a challenge for the airport. There was a continued discussion on how the City plans to keep traffic flowing in the downtown area.

D. Airshow of the Cascades

Rob Berg informed the Committee that Friday's show was great and Saturday we had the accident with one of our performers. We are about done with the investigation and the report will not be released for several months. The airport did all the required fuel testing and everything passed. We were worried about sponsors, but we have had good feedback from our sponsors and have had new sponsors interested.

Tom Hansen added that the car show was the best we have ever had; we had more spectacular cars it took them an extra hour for them to decide who won.

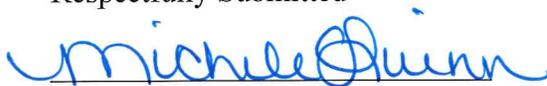
VI. ADDITIONAL DISCUSSION.

- Rob Berg said that the contractors were out we had some of our new runway test holes that needed to be resealed.
- Royce Embanks we should try to get some aerial shots if we have 20,000 people here.
- Rob Berg mentioned that the group from Idaho that purchased the Warm Springs mill was here. They have been here a couple times and they have finally closed the deal. They are not going to re-open the mill they will piece it out and sell it off.
- Jeff Hurd told the Committee that the Tribes were taking the IGA to their board I believe this week. We are finalized with it; they have already torn down the building. They are ready to go but they are negotiating with Union Pacific for the easement for the rail.

VII. ADJOURN

Meeting Adjourned at 5:02

Respectfully Submitted



Michele Quinn
Public Works Administrative Assistant