



THE CITY OF **MADRAS**

City of Madras
Public Works and Parks Committee
City Council Work Room

May 4, 2016
8 A.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order by Chair Stan Nowakowski at 8:00 a.m. on Wednesday May 4, 2016 at 125 SW "E" Street City Council Work Room

MEMBERS PRESENT

Bartt Brick
Louise Muir
Chuck Schmidt
Stan Nowakowski

MEMBERS ABSENT

Bill Ferguson

STAFF MEMBERS PRESENT

Public Works Director; Jeff Hurd
Public Works Administrative Assistant; Michele Quinn
Park Supervisor; Jon Burchell
Street Supervisor; Rod Fulton

VISITORS PRESENT

No Visitors

II. CONSENT AGENDA

APPROVAL OF AGENDA AND MINUTES

A Motion was made by Louise Muir; seconded by Chuck Schmidt to approve the Consent Agenda and April 6, 2016 minutes as amended motion carried unanimously.4/0

III. VISTOR COMMENTS

IV. NEW BUSINESS

A. Community Clean-up update

Jon Burchell told the Committee that we had a great clean-up effort. There were two dumpsters and we collected a half of ton of garbage. We ran out of hotdogs at the park, we had at least 120-140 people that came out for the event. Next year we will have vehicles that will go around and pick up full garbage bags and hand out empties.

V. PROJECT/EVENT UPDATES

A. *Highway 97 Sidewalk Improvement at L Street*

Jon Burchell informed the Committee that the project is complete everything went well we finished on time and on budget.

B. *Speed Radar Sign*

No Update

C. *Kenwood Park Playground Equipment*

Jon Burchell told the Committee that the playground equipment has been ordered we will break ground when it is delivered. We should be done by the end of June.

D. *Spray Park*

Chuck Schmidt told the Committee that we are waiting for the contractor to get back with a final bid. We are hoping to have it completed this year.

E. *Skate Park to Fishing Pond Trail Addition*

Jeff Hurd told the Committee that both grants are submitted and we are scheduled to give our presentation to the RTP Grant Committee next week. We have not heard back from the LGGP grant on when we will present to them it should be the first week in June. After we give the presentations we should hear something about a month later and if we are awarded funding we will move forward.

F. *Court House Update*

No Update

G. *Warm Springs Truck Stop Update*

Jeff Hurd told the Committee that the TIA is complete. Warm Springs has determined that the rail does not belong to Union Pacific so they can have it removed. The ground under the rail belongs to the City we are working on trying to determine how the land is designated. We still have an IGA to enter into with Warm Springs; we should be seeing that here soon.

The Committee discussed the impact the Truck Stop will have on Cherry lane and what may have to be done to mitigate traffic issues.

H. *Madras Municipal Airport West Access Road*

Rod Fulton told the Committee that we have broken ground and we are working on finishing the truck by-pass. We should have final compaction tomorrow and get it paved in the next week and a half. Deschutes Valley Water has run into a lot of rock and that has slowed their progress some. We will start working on the RPZ road so we aren't traveling on restricted airport property.

We received bids back for the Daimler Road and they came back lower than anticipated. This will allow for extra contingency if needed if we run into any problems on the project.

I. *Speed Radar Signs on McTaggart*

Rod Fulton told the Committee that the signs have been ordered and we are waiting for them to be delivered. They should be here within the next week and a half we will get them installed after they are delivered.

J. *Request for Stop Signs on Turner Street and Tracie Street*

Rod Fulton told the Committee that he has been working with ODOT and they do not want to spend money on stop signs. They have agreed to purchase four 25 miles per hour signs and a directional sign that will be placed at Adams Drive and L Street. This will help direct traffic back to the Hwy. I have not received a date from ODOT to when the signs will be here we only know that they have been ordered.

A Motion was made by Louise Muir; seconded by Bartt Brick to approve the installation of four 25 miles per hour signs to be placed on Turner Street and Tracie Street and one directional sign to direct traffic from Adams Drive to L Street and back to the Highway. motion carried unanimously.4/0

Additional Discussions

- Stan Nowakowski wanted to thank the City for moving the Geno's sign that was in the sidewalk on Fifth Street. After further discussion it was determined that ODOT had moved the sign.
- Louise Muir asked about the Habitat house on 2nd Street the port-potty and trash dumpster is still there. When will they have it moved?

Rod Fulton said he would look into having them moved.

ADJOURN

Public Works & Parks meeting adjourned at 8:45 a.m.

Respectfully submitted by:



Michele Quinn, Public Works Administrative Assistant