

## NOTICE TO THE PUBLIC CITY COUNCIL - COUNTY COMMISSION MEETING

The Madras City Council and Jefferson County Commission are scheduled to meet at 12:00 p.m. on Wednesday, July 26, 2017 starting in the Madras City Hall Council Chambers located at 125 S.W. "E" Street for the first portion of the meeting, and transitioning to the City Council Conference Room, immediately following the Section III presentation, where they will be discussing the remaining agenda items:

- I Call to Order
- II Consent Agenda
  - A. Approval of Meeting Agenda
  - B. Approval of Minutes From the March 22, 2017  
City Council - County Commission Meeting
  - C. Approval of Minutes From the May 24, 2017  
City Council - County Commission Meeting

*Note: Approval of the meeting agenda and minutes or notes from a prior meeting requires a separate motion by each governmental entity having a quorum in attendance. If no quorum is present for either one or both governmental entities then no formal action can be taken at this time.*

III "Big Picture" Update on Solar Eclipse Emergency Planning

Jefferson County Sheriff, Jim Adkins  
Police Chief, Tanner Standfill  
Jefferson County Emergency Manager, Mark Carman

IV House Bill 2743 Outcome and Next Steps

City Administrator, Gus Burrell

V Ambulance Emergency Medical Services Review - Discussion

City Administrator, Gus Burrell

VI Additional Discussion

VII Adjourn

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the City Council or County Commissioners to consider additional subjects. Meetings are subject to cancellation without notice.

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; therefore, audience participation is at the discretion of the City Council-County Commission. The meeting may be audio taped. The meeting place is handicapped accessible; those requiring assistance will need to contact the City Recorder two (2) days in advance of the meeting.

Posted at: Jefferson County Clerk's Office  
Madras City Hall  
U.S. Post Office

Page 1 of 1 City Council - County Commission Meeting  
July 26, 2017

**OFFICIAL MINUTES**

**CITY COUNCIL – COUNTY COMMISSION MEETING  
MARCH 22, 2017**

**I CALL TO ORDER**

The City Council / County Commission meeting was called to order at 12:00 p.m. by Jefferson County Commission Vice Chair, Wayne Fording, and Mayor Royce Embanks on Wednesday, March 22, 2017 at the County Annex Building Conference Room, located at 66 SE “D” Street.

**JEFFERSON COUNTY COMMISSION MEMBERS IN ATTENDANCE WERE:**

Commissioners Wayne Fording and Mae Huston.

**ABSENT WERE:**

Commissioner Mike Ahern

**JEFFERSON COUNTY STAFF MEMBERS IN ATTENDANCE WERE:**

County Administrative Officer, Jeff Rasmussen; County Counsel, Alexa Gassner; and Administrative Assistant, Barbara Andresen.

**CITY COUNCIL MEMBERS IN ATTENDANCE WERE:**

Mayor Royce Embanks, Councilors Richard Ladeby, Bartt Brick, Bill Montgomery, and Denise Piza.

**ABSENT WERE:**

Councilor Gary Walker.

**CITY STAFF MEMBERS IN ATTENDANCE WERE:**

City Administrator, Gus Burrell; City Planner, Nick Snead.

**VISITORS IN ATTENDANCE WERE:**

Janet Brown, EDCO; Holly Gill, Madras Pioneer; and Joe Krenowicz, Madras Chamber of Commerce.

**II CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Madras City Council and Jefferson County Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Council – County Commission with no separate discussions. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

A. Approval of Meeting Agenda

OFFICIAL MINUTES

CITY COUNCIL – COUNTY COMMISSION MEETING  
MARCH 22, 2017

B. Approval of the Minutes from January 25, 2017 City Council – County Commission Meeting

A motion was made by Jefferson County Commissioner, Wayne Fording, and seconded by Jefferson County Commissioner, Mae Huston, that the Commission approve the Meeting Agenda and Consent Agenda. The motion passed unanimously.

A motion was made by Madras City Councilor, Denise Piza, and seconded by Madras City Councilor, Richard Ladeby, that the Council approve the Meeting Agenda and Consent Agenda. The motion passed unanimously.

III IGA FOR USE OF THE OLD COURTHOUSE PROPERTY FOR SOLAR ECLIPSE

Gus Burrell, City Administrator, discussed the Intergovernmental Agreement for the use of the old courthouse lot during the solar eclipse, Thursday through Monday, for food vendors staging or parking.

IV LEGISLATIVE ISSUES

Gus Burrell, City Administrator, thanked the Commission for their letter of support of HB 2743, a bill directing the Land Conservation and Development Commission to establish a pilot program to implement a master plan for economic development on land adjacent to the airport in a rural area. He also stated Mayor Embanks and himself will be testifying on Monday, asking for support from the House Committee on Economic Development and Trade. They will have letters of support from COCO and the City of Madras to take with them as well.

Janet Brown, EDCO, suggested they also email the letters to the Legislative Committee and cc our Central Oregon Legislators, Senators and Representatives. She also suggested including Betsy Johnson because she loves Central Oregon and airports.

Jeff Rasmussen, County Administrative Officer, mentioned there were two house bills dealing with transient room tax. The first one would authorize the state to enter into an agreement with the city and county for collection of local transient room taxes. The second would authorize the state and the local government to exchange information related to transient room tax with each other. He also gave an update on the audit that was just performed. One city entity and one county entity under reported so we will be moving forward to collect those taxes. This is the first audit that has taken place in the last decade. Moving forward the city and county may want to consider each auditing one entity per year.

**OFFICIAL MINUTES**

**CITY COUNCIL – COUNTY COMMISSION MEETING  
MARCH 22, 2017**

**V ADDITIONAL DISCUSSION**

Gus Burrill, City Administrator, stated that the mayor signed the Intergovernmental Agreement for the truck stop about a week and a half ago, the council approved the vacation and real property, and the site is being prepped. He also stated they will be opening in April 2018.

Janet Brown, EDCO, stated the solar projects are also moving.

The City Council – County Commission meeting adjourned at 12:47 p.m.

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Barbara Andresen, County Recorder

**OFFICIAL MINUTES**

**CITY COUNCIL – COUNTY COMMISSION MEETING  
MAY 24, 2017**

**I CALL TO ORDER**

The City Council / County Commission meeting was called to order at 12:07 p.m. by Jefferson County Commission Vice Chair, Wayne Fording, and Mayor Royce Embanks on Wednesday, May 24, 2017 at the County Annex Building Conference Room, located at 66 SE “D” Street.

**JEFFERSON COUNTY COMMISSION MEMBERS IN ATTENDANCE WERE:**

Commissioner Wayne Fording.

**ABSENT WERE:**

Commissioners Mike Ahern and Mae Huston.

**JEFFERSON COUNTY STAFF MEMBERS IN ATTENDANCE WERE:**

County Administrative Officer, Jeff Rasmussen; and Administrative Assistant, Barbara Andresen.

**CITY COUNCIL MEMBERS IN ATTENDANCE WERE:**

Mayor Royce Embanks and Councilor Bartt Brick.

**ABSENT WERE:**

Councilors Gary Walker, Richard Ladeby, and Denise Piza.

**CITY STAFF MEMBERS IN ATTENDANCE WERE:**

City Administrator, Gus Burrell; Chief Tanner Stanfill.

**VISITORS IN ATTENDANCE WERE:**

Janet Brown, EDCO; Holly Gill, Madras Pioneer; Joe Krenowicz, Madras Chamber of Commerce; and Lysa Vattimo, Savvy Strategies.

**II CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Madras City Council and Jefferson County Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Council – County Commission with no separate discussions. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

A. Approval of Meeting Agenda

## OFFICIAL MINUTES

### CITY COUNCIL – COUNTY COMMISSION MEETING MAY 24, 2017

Neither the City Council or County Commission had a sufficient number of members in attendance to constitute a quorum, so the meeting agenda was not formally approved.

B. Approval of the Minutes from March 22, 2017 City Council – County Commission Meeting

Due to the lack of a quorum for both agencies, the minutes of the March 22, 2017 City Council - County Commission meeting will be presented for approval during the July 26, 2017 joint meeting.

### III SOLAR ECLIPSE UPDATE

Lysa Vattimo, Savvy Strategies, stated the State Office of Emergency Management came out and gave them a presentation of what they are looking at across the entire State of Oregon for managing all the events associated with the Solar Eclipse, and she got to feed up to them what we are doing in our area. She also stated the State feels really good about what we are doing. Interagency meetings and traffic planning meetings are taking place monthly.

She stated they met with ODOT and all highways will remain open to keep traffic moving. They will have mobile service vehicles every 5 miles on Friday and Saturday, from 6 am to 6 pm, and Sunday and Monday, 24 hours. Variable message signs will be at several locations along Hwy. 97 and Hwy. 26. A permanent camera will be installed at Hwy. 26 and Hwy. 97 and two mobile cameras (Trip Check system) mounted on trucks will be in the area.

She stated she continues to meet with the Public Information Officers from the tri-county area and all the agencies involved with Solar Eclipse every two weeks as she can. Mark Carmen fills in in her absence. Out of this group is the development of the Central Oregon Emergency Information Network blog that they will use to put out emergency information and key messaging to visitors and residents.

She mentioned the next interagency meeting will be June 14<sup>th</sup> at noon. In the next month there will be another Public Safety meeting and a Medical Professionals meeting.

She reviewed the means they use for estimating the number of people in the area by counting the number of campsite reservations, motel/hotel room reservations, laying over or some semblance of the owner occupied homes in the area, and the population of the area. She then multiplies that by four. That amount, plus 10% from Deschutes County, is approximately 102,160 people that will be in the Madras area.

**OFFICIAL MINUTES**

**CITY COUNCIL – COUNTY COMMISSION MEETING  
MAY 24, 2017**

Social media followers are increasing steadily and Madras is getting a lot of media coverage.

Chief Stanfill stated that Glass Drive will be closed to through traffic during the eclipse for emergency services and getting to and from the Sheriff's Office. He also stated that in the case of a major incident, there is already an agreement in place to get other resources help.

The City Council – County Commission meeting adjourned at 12:53 p.m.

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Barbara Andresen, County Recorder