



# THE CITY OF **MADRAS**

City of Madras  
Urban Forestry Commission  
216 NW "B" Street

August 2, 2016  
6 P.M.

## MINUTES

### **I. CALL TO ORDER**

The Urban Forestry Commission meeting was called to order by Chair Bill Donaghu at 6:00 p.m. on August 2, 2016 at the Public Works Building located at 216 NW B Street.

### **MEMBERS PRESENT**

Rebekah Burchell  
Rob Osborn  
Bill Donaghu  
John Arena  
Brad Jorgensen

### **STAFF MEMBERS PRESENT**

Parks Supervisor; Jon Burchell  
Public Works Administrative Assistant; Michele Quinn

### **VISITORS PRESENT**

### **II. CONSENT AGENDA**

- A. Approval of Agenda
- B. Minutes for the May 3, 2016

### **APPROVAL OF AGENDA AND MINUTES**

***A motion was made by Rob Osborn; seconded by Rebekah Burchell; to approve the May 3, 2016 minutes, and agenda as presented, motion passed unanimously.***

### **III. VISITOR COMMENTS**

No Visitors

1- Urban Forestry Commission Meeting  
August 2, 2016

216 N.W. "B" Street, Madras, OR 97741 Telephone (541)475-2622 – Fax (541)475-1038

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#### IV. NEW BUSINESS

##### A. Downtown Tree Replacement

Jon Burchell told the Commission that there are three trees downtown that need to be addressed. They have been cut and there is nothing there at this time. The first tree and electrical outlet is by the Black Bear entrance on 5<sup>th</sup> Street. It has been hit a number of times causing its decline, and the electrical box has also been run over.

The Commission discussed the tree at the Black Bear entrance and agreed that the tree should be removed due to the frequency of it being hit by cars and as a possible vision clearance issue.

Jon Burchell also talked to the Commission about the second tree on the corner of Wells Fargo on 5<sup>th</sup> Street. He said that this tree had been topped and eventually died so it was removed. The third tree is located at the parking lot on 5<sup>th</sup> and C Street.

There was a discussion on types of tree replacement at the corner of Wells Fargo and the parking lot on C and 5<sup>th</sup> Street.

***A motion was made by Rebekah Burchell; seconded by Rob Osborn; to replace the tree on C and North Bound Hwy 97 with a BowHall Maple, replace the tree at Wells Fargo "E" and North Bound Hwy 97 with Sunset Maple and remove the tree at the east side of Black Bear Diner parking lot entrance, motion passed unanimously.***

##### B. Sahalee Park Tree Replacement

Jon Burchell explained to the Commission that these are the trees that surround the new circle of lawn in the new side of Sahalee Park; there are eleven trees that have died and they have been cut down and removed. There are seven trees that are not healthy and possibly probably will die. There are three trees that are healthy. Jon asked the Commission what kind of trees they would like to replant in the areas where the trees have been removed.

The Commission talked about the Columnar Oak which is currently planted at Sahalee Park. They discussed that the Columnar Oak does not do well in our climate, and what can we replace them with that is hardy. What do we want this area to look like? Are we looking for a park like setting or more of an amphitheater setting? They continued to discuss the different type of trees like Arborvitaes, Evergreen, Swedish Aspen, BowHall Maple, or should we have a variety of trees. The Commission agreed they would like to stick with the amphitheater feel and uniformity, and they would like to replace all the trees eventually.

Rebekah Burchell suggested that we use this as an Arbor Day activity; we could include Metolius Elementary and have a large area for the kids.

The Commission continued the discussion on when would be a good time to plant the trees. If we plant in the fall we might have to water them by hand, could we wait and plant them in the spring.

The Commission agreed to table this discussion and bring it back at the October meeting to discuss planting half in spring and half in fall and also what type of tree to plant.

## **V. Updates**

### **A. Downtown Sidewalk Grant Program Update**

Jon Burchell told the Commission that we have finished the first phase of the sidewalk grant program. We did eliminate some trees that did not have irrigation and others we shaved roots and added root barrier. The next phase is coming up and we will have more of the same. I will come to you in September and ask for your input on whether we want to remove or replace trees.

### **B. Hwy 97 and L Street Pedestrian Improvement Project Update**

Jon Burchell told the Commission that this project is complete. We added sidewalk, a tree, and a light. He believes the property is now owned by the government and will be going up for auction.

### **C. Update Urban Forestry Management Plan**

No Update, there is a meeting on Thursday to go over the specifications with the engineer.

### **D. South Y Project Update**

Jon Burchell explained to the Commission that we are mowing the grass. There is a one year warranty on the irrigation and plantings. We will start turning over landscape maintenance of the right of way adjacent to the property owners next spring. There are still some trees and bushes that need to be replaced.

### **E. Kenwood Park Playground Update**

Jon Burchell told the Commission that Kenwood Park is complete. This park is in the Juniper Crest subdivision. The Jefferson County Fire volunteers helped construct the playground equipment.

## **VI. ADDITIONAL DISCUSSION**

Jon Burchell told the Commission that Paul Rodby, owner of McDonalds called and inquired about the tall trees along the highway. Mr. Rodby said the trees are tall and blocking his business potentially causing passing motorists to drive past his establishment. He wanted to know if the City is willing to trim the trees. He was asking Jon if that was possible. Jon said he was in contact with Mr. Rodby and they were scheduling a meeting time to look at what can be done.

Jon also asked the Commission to approve a letter to Carlson Sign explaining the Commission's views on billboards and trees. Jon read the Carlson letter to the Commission.

The Commission discussed having Jon write a similar letter to Paul Rodby explaining we do not top trees but rather trim or cut specific branches to create viewing windows of opportunity.

**A motion was made by Rebekah Burchell; seconded by John Arena; to approve the Carlson Sign letter as written, motion passed unanimously.**

- Brad Jorgenson asked if the Commission will need to look at the landscaping for the Daimler Project and approve trees.

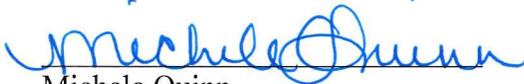
Jon Burchell explained that there will not be any trees along the road going into Daimler. There will be landscaping at their facility on the leased property.

- Jon Burchell told the Commission that they have over seeded the Hwy 26 irrigation project. We will remove and replace trees as needed. The Commission discussed that they could assist with the tree removal and replacement in the industrial strip.

**VII. ADJOURN**

The Urban Forestry Commission Meeting was adjourned at 6:51 p.m.

Respectfully Submitted



Michele Quinn  
Public Works Administrative Assistant