

**NOTICE TO THE PUBLIC
CITY COUNCIL - COUNTY COMMISSION MEETING**

The Madras City Council and Jefferson County Commission are scheduled to meet at 12:00 p.m. on Wednesday, September 24, 2014 in the Madras City Hall Council Conference Room, located at 125 SW 'E' Street, to discuss the following issues:

I Call to Order

II Consent Agenda

 A. Approval of Meeting Agenda

 B. Approval of Minutes from the July 23, 2014
 City Council - County Commission Meeting

III Update on New Jefferson County Courthouse

 County Administrator, Jeff Rasmussen

IV Deer Ridge Correctional Institution (DRCI) Update

 County Administrator, Jeff Rasmussen

V Enterprise Zone Boundary Expansion

 City Administrator, Gus Burrell
 Jefferson County EDCO Manager, Janet Brown

VI Additional Discussion

VII Adjourn

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the City Council or County Commissioners to consider additional subjects. Meetings are subject to cancellation without notice.

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; therefore, audience participation is at the discretion of the City Council-County Commission. The meeting may be audio taped. The meeting place is handicapped accessible; those requiring assistance will need to contact the City Recorder two (2) days in advance of the meeting.

Posted at: Jefferson County Clerk's Office
Madras City Hall
U.S. Post Office

OFFICIAL MINUTES
CITY COUNCIL- COUNTY COMMISSION
JULY 23, 2014

I CALL TO ORDER

The City Council-County Commission meeting was called to order by Mayor Melanie Widmer at 12:02 p.m. on Wednesday, July 23, 2014 in the Madras City Hall Council Conference Room located at 125 S.W. "E" Street.

CITY COUNCIL MEMBERS IN ATTENDANCE WERE:

Mayor Melanie Widmer, and Councilors Royce Embanks Jr., Walt Chamberlain, and Tom Brown.

ABSENT WERE:

Councilors Richard Ladeby, Jim Leach, and Chuck Schmidt.

CITY STAFF MEMBERS IN ATTENDANCE WERE:

City Administrator, Gus Burrell; Public Works Director, Jeff Hurd; Community Development Director, Nick Snead, and City Recorder, Karen J. Coleman.

JEFFERSON COUNTY COMMISSION MEMBERS IN ATTENDANCE WERE:

Commissioners Mike Ahern, Wayne Fording, and John Hatfield.

JEFFERSON COUNTY STAFF MEMBERS IN ATTENDANCE WERE:

County Administrator, Jeff Rasmussen, and County Counsel, Alexa Gassner.

VISITORS IN ATTENDANCE WERE:

Clifford Rhodes; Jefferson County EDCO Manager, Janet Brown; Joe Krenowicz, Executive Director, Madras-Jefferson County Chamber of Commerce, and Holly Gill, News Editor with the Madras Pioneer.

II CONSENT AGENDA

A. Approval of Meeting Agenda

B. Approval of Minutes From the May 28, 2014
City Council - County Commission Meeting

A MOTION WAS MADE BY COUNCILOR TOM BROWN AND SECONDED BY COUNCILOR WALT CHAMBERLAIN THAT THE CONSENT AGENDA BE APPROVED AS PRESENTED. THE MOTION PASSED UNANIMOUSLY, 5/0. [JEFFERSON COUNTY COMMISSIONER, MIKE AHERN, WAS NOT YET IN ATTENDANCE.]

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III UPDATE ON JEFFERSON COUNTY COURTHOUSE

County Administrator Rasmussen advised those in attendance that the County now has an architect onboard.

They are proposing a two story building with a holding area in the basement. There will be a large courtroom, a medium courtroom, and two smaller courtrooms, as well as jury rooms. He mentioned that it may be 20 years before all four courtrooms will be operational. The fourth courtroom will be used for storing files. In ten to fifteen years half of the fourth courtroom might be used for file storage and the other half as a jury room.

They are in hopes of working with the Jefferson County School District to purchase an acre to the south for parking, so they can exit onto Second Street with the exit aligning with "F" Street.

The Bean Foundation is looking at constructing a Community Center which would add close to 90 parking spaces.

They will have six areas for attorney / clients, and law enforcement. They are also required by the State to provide a space to lease to State agencies. They are trying to keep this space as small as possible.

He explained that they had held a public meeting last week and got some good feedback. They are trying to fit in with the City Hall building, and yet be a little different.

County Commissioner Ahern entered the meeting at 12:08 p.m.

County Commissioner Fording reiterated that this would be a two story building and said that they are trying to move the building closer to the City Hall, so they can save the trees.

Councilor Chamberlain wanted to know what will happen to the old Courthouse.

County Commissioner Fording explained that it will eventually need to be torn down.

Jefferson County EDCO Manager Brown requested clarification that the new building was going to be a two story building with a basement.

County Commissioner Fording mentioned that it will be a two story building with central holding in the basement. He then explained how the prisoners, etc. would access the facility.

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County Administrator Rasmussen announced that they would be holding a mandatory pre-submittal meeting next week.

Councilor Embanks noted that the old Courthouse area would be a nice location for additional parking for Sahalee Park.

County Administrator Rasmussen advised those in attendance that the County has half a million dollars set aside to demolish the old Courthouse; however, that they may not have to use all of this funding for that purpose.

City Administrator Burril wanted to know if they had contacted FEMA (Federal Emergency Management Agency).

County Administrator Rasmussen told City Administrator Burril that they did, but that they were told that the type of funding that the City received may not be available for four or five years.

County Commissioner Fording said that he would like to see all of the wood in the building come from Bright Wood Corporation if possible.

IV INTERGOVERNMENTAL AGREEMENT FOR BUILDING PERMIT COORDINATION

Community Development Director Snead distributed a copy of the proposed Intergovernmental Agreement for Building Code Administration to those in attendance. He reported that he and City Administrator Burril had met with Jefferson County Community Development Director / Building Official, Chet Singleton and Building Technician, Katrina Dubisar, and they were very responsive to the City's needs. He said that in the past, three or four years ago, they did not have the relationship they have now. The proposed Intergovernmental Agreement has been drafted to reflect the current working relationship. When talking about economic development, it is important to have flexibility.

He mentioned that they had identified general processes related to each type of permit in the agreement and suggested that should the City and County feel that it is necessary, this agreement could be brought back at a future City Council - County Commission meeting for further discussion.

The proposed Intergovernmental Agreement was sent to both the City and the County legal counsel for review and comment. He explained that there will be a few minor changes that will need to be made.

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He explained that he had changed his practice, as prior to a couple of weeks ago he had been checking permits once a week, but is now checking the permits every day.

V ADDITIONAL DISCUSSION

Councilor Chamberlain mentioned that a man wearing orange, that appeared to be from the County work crew, came into his church and got a donut.

Councilor Brown advised Councilor Chamberlain that this man is not an inmate.

Joe Krenowicz suggested the need to watch this individual.

Commissioner Ahern explained that they had discussed the need to clarify code enforcement in the Urban Growth Boundary area as they do not want the County enforcing City regulations. He suggested the need to educate the citizens to the fact that the County cannot enforce City regulations in the UGB.

Community Development Director Snead agreed that the City should be enforcing issues pertaining to city water, city sewer, and city land use issues. The City cannot enforce County nuisance issues in the Urban Growth Boundary. He assured the Commissioners that he never interpreted that agreement as authorizing the City Community Development Department to enforce nuisance issues in the UGB. The City would be addressing land use issues which would not include nuisance abatement issues.

County Attorney Gassner indicated that this would be clarified in the agreement. She pointed out that the County had transferred Code Enforcement issues in the Urban Growth Boundary area to the City, but that this never included nuisance codes. The County will enforce County Codes in the Urban Growth Boundary area and the City will enforce City codes.

Commissioner Ahern noted that the City enforces weeds and tall grasses, but the County cannot do that.

Commissioner Fording disagreed and mentioned the need to hire someone to cut the tall grasses.

Commissioner Ahern did not agree with Commissioner Fording's suggestion.

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Councilor Embanks mentioned the need for an educational handout that would contain a map as some individuals think that they live in the City when they actually live in the County.

Commissioner Fording reiterated that the County would address nuisances in the County, and the City would manage the planning and zoning in the UGB.

Holly Gill explained that the Fire Department had contacted them as someone on Cleveland Street was burning human waste, but no one knew whose jurisdiction it was.

Community Development Director Snead mentioned that the City helps the County and the County helps the City.

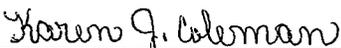
Councilor Brown referred to the tall grasses and questioned whether something should be done about it.

Commissioner Ahern reminded those in attendance that the North Unit Irrigation District has a lot of 3' to 4' tall grass along their ditches and might object to the need to remove it.

County Administrator Rasmussen noted that the County does have regulations on tall grasses.

VI ADJOURN

The City Council - County Commission meeting was adjourned at 12:34 p.m.



Karen J. Coleman, City Recorder