



THE CITY OF **MADRAS**

City of Madras
Public Works and Parks Committee
City Council Work Room

March 2, 2016
8 A.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order by Vice Chair Louise Muir at 8:00 a.m. on Wednesday March 2, 2016 at 125 SW "E" Street City Council Work Room

MEMBERS PRESENT

Bill Ferguson
Bartt Brick
Louise Muir

MEMBERS ABSENT

Stan Nowakowski

STAFF MEMBERS PRESENT

Public Works Director; Jeff Hurd
Public Works Administrative Assistant; Michele Quinn
Park Supervisor; Jon Burchell
Street Supervisor; Rod Fulton

VISTORS PRESENT

II. CONSENT AGENDA

APPROVAL OF AGENDA AND MINUTES

A Motion was made by Bartt Brick; seconded by Bill Ferguson to approve the Consent Agenda and February 3, 2016 minutes as amended motion carried unanimously.3/0

III. VISTOR COMMENTS

IV. NEW BUSINESS

V. **PROJECT/EVENT UPDATES**

A. *Highway 97 Sidewalk Improvement at L Street*

Jon Burchell told the Committee that the project has started. We have run into a few issues when the US 97 & J Street Project was built they added a crosswalk on the east side of the road. The plans for the Hwy 97 Sidewalk Improvement at L Street did not have the crosswalk added to match the west side of the road. So we may have to go back to ODOT with a change order to get the crosswalk added.

The Committee discussed the need for a flashing light for the public to cross in that section of the highway.

B. *Speed Radar Sign*

No Update

C. *Kenwood Park Playground Equipment*

Jon Burchell told the Committee that he finally got ahold of the correct personnel at the League of Oregon Cities. We will be going through the League of Oregon Cities to purchase the playground equipment. They have already gone through the bidding process so we will be guaranteed the lowest price.

Louise Muir asked if Kenwood Park will be maintained by the City?

Jon Burchell said yes we already maintain Kenwood Park.

D. *Spray Park*

Jeff Hurd informed the Committee that he met with Keith Manufacturing and the Bean Foundation and they want to move forward. The City would like to have an agreement or MOU in place. We will check with legal counsel to make sure we are not breaking any public contracting rules. The Bean Foundation and Keith's want to build the spray park, and then donate it to the City.

Bart Brick asked about having insurance.

Jeff Hurd explained as long as we don't charge for use of the park we are not held liable.

The Committee continued to discuss the use of the spray park and how it would be donated or given to the City after it is built.

E. *Skate Park to Fishing Pond Trail Addition*

Jeff Hurd told the Committee that the RTP Grant has been submitted and we are going to apply for the Local Government Grant Program. We were going to wait to apply until next year, but then realized they have changed their grant cycles and we still have time to apply this year. We are in the process of preparing a resolution to take to the March 22, 2016 Council meeting.

F. Court House Update

No Update

G. Warm Springs Truck Stop Update

Jeff Hurd informed the Committee that he received a call from Travis Wells yesterday and they want to move forward. They have developed their traffic analysis impact (TIA), and would like the City to vacate the rail located in the building.

The Committee discussed the affect the Truck Stop will have and the impact that the trucks will have on Cherry Lane. There is a possibility that they may realign Cherry Lane and there may be a need for turn lanes.

H. Madras Municipal Airport West Access Road

Jeff Hurd updated the Committee we now have 100% plans and are in the process of reviewing them. Daimler is running the lease through for execution. Daimler wants to have a ground breaking ceremony on March 21, 2016. We should start in about two weeks.

The Committee discussed the Daimler site and the revenue it will generate, and how that will help the airport and City.

Louise Muir asked how we figure overtime into the budget for things like snow removal.

Jeff Hurd explained how he budgets for overtime and if it is not used it rolls over to the next year.

I. Speed Radar Signs on McTaggart

Rod Fulton told the Committee that he spoke with the City Engineer on the recommendation from Public Works and Parks. Rod said he will start working on the staff report to take to Council and after it is approved we will install the signs and notify the schools.

Jeff Hurd suggested we put something in the paper for the community so they know there has been a change in signage.

J. Request for Stop Signs on Turner Street and Tracie Street

Rod told the Committee that he had just received the information and it is conflicting. He would like to go over it with Jeff and bring it back to next meeting so there is no misinformation. Rod has been keeping in touch with Mr. Hoff, and we have set the speed radar trailer out. Mr. Hoff said that has helped slow traffic down.

Additional Discussions

- Bill Ferguson said that the fence at Fairgrounds Road has graffiti on it.
- Bill Ferguson asked about the dead cedars along the road at the South Waste Water Plant.
- Bill Ferguson asked about the old Bead Shop on the south end of town it is starting to get trashy, is it in the City limits?

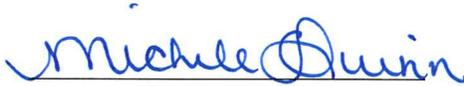
Jeff Hurd told Bill that it is outside the City limits.

- Louise Muir asked about the bushes on Oak Street and 16th Street the need to be trimmed.
- Louise Muir asked about the code enforcement status of the house on H Street and Madison.

ADJOURN

Public Works & Parks meeting adjourned at 8:47 a.m.

Respectfully submitted by:



Michele Quinn, Public Works Administrative Assistant