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City of Madras
Airport-Industrial Site Committee
General Aviation Building
2028 NW Airport Way

March 16, 2017
4 P.M.

MINUTES

I. CALL TO ORDER

Meeting was called to order at 4:00 p.m. by Chair Royce Embanks on March 16, 2017 at the General Aviation Building 2028 NW Airport Way

MEMBERS PRESENT

Royce Embanks
Gordon Nicholson
Bill Randolph
Rob Berg
Bill Montgomery
Ed Fuller

STAFF MEMBERS PRESENT

Jeff Hurd, Public Works Director
Gus Burrell, City Administrator
Michele Quinn, Public Works Administrative Assistant

II. CONSENT AGENDA

- A. Approval of agenda
- B. Approval of minutes for the February 16, 2017 meeting

A motion was made by Rob Berg; seconded by Bill Randolph to approve the February 16, 2017 minutes and Consent agenda motion carried unanimously.

III. Visitor Comments

None

IV. New Business

A. Fire Base Heliport

Rob Berg explained to the Committee that we have received another drawing back from the engineer and there is still some work that needs to be done. We want to extend the road and have the heliport on the other side of the airport. This will allow us to remove the fire operations from the inside of the airport; where it causes problems like air traffic and foreign object damage

(FOD) on the runways. We have sent the drawing back to the engineer with suggestions for working with the grass runway and the existing 4-22. Our goal is to get in on the Connect Oregon Grant that is coming up to get the heliport to the other side of the airport. This will allow us to elevate the traffic during fire season. Jeff is working on the budget so we will have a dollar number for the grant.

The Committee continued to discuss how to get fuel out to the heliport and if there will be any buildings added.

Rob Berg added that we will be building two heavy spots for the type ones and three of the type two spots. We have them spaced out per the specs to make sure we can keep separation and utilize all the pads.

V. Project Updates

A. Madras Municipal Airport West Access Road Project

Jeff Hurd told the Committee that we are planning on having the project 100% done by mid-April. We were pretty much wrapped up but then Daimler wanted to change the fence to a cyclone security fence with some mechanical gates.

B. Solar Eclipse Planning

Rob Berg told the Committee we are continuing to receive reservation requests we have about 175 planes that have reserved a space. We just finished up the fee schedule for the cost of reserving a space. As soon as we have approval we will email and send out the fee schedule. We also had a request for 100 tent spots that we are working on.

C. Warm Springs Truck Stop

Jeff Hurd informed the Committee that Kirby Nagelhout is the contractor for the Truck Stop and they will start putting up the security fence this week. They are planning on getting started on construction by tomorrow.

The Committee continued to discuss trucks wanting to get back on Hwy 97 and how the truck traffic will impact the Cherry Lane intersection.

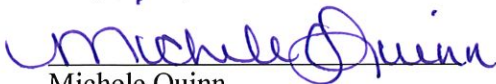
VI. ADDITIONAL DISCUSSION.

- Rob Berg told the Committee that there is a parachute company from Sisters that is interested in moving their business here. We have looked into the leasing of a drop zone; they will have to lease the ground at fair market value. They would like to be moved over here and start operating as soon as May. The Company would like to eventually have a hangar.

VII. ADJOURN

Meeting Adjourned at 4:30

Respectfully Submitted



Michele Quinn
Public Works Administrative Assistant