



THE CITY OF **MADRAS**

City of Madras
Urban Forestry Commission
216 NW "B" Street

April 11, 2016
6 P.M.

MINUTES

I. CALL TO ORDER

The Urban Forestry Commission meeting was called to order by Chair Bill Donaghu at 6:00 p.m. on April 11, 2016 at the Public Works Building located at 216 NW B Street.

MEMBERS PRESENT

Brad Jorgensen
Rob Osborn
Gary Walker
Rebekah Burchell
Bill Donaghu
Stan Nowakowski

STAFF MEMBERS PRESENT

Parks Supervisor; Jon Burchell
Public Works Administrative Assistant; Michele Quinn

VISITORS PRESENT

Denise Soria

II. CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes for the March 1, 2016

APPROVAL OF AGENDA AND MINUTES

A motion was made by Rebekah Burchell; seconded by Rob Osborn; to approve the March 1, 2016 minutes, and agenda as presented, motion passed unanimously.

III. VISITOR COMMENTS

1- Urban Forestry Commission Meeting
April 11, 2016

216 N.W. "B" Street, Madras, OR 97741 Telephone (541)475-2622 – Fax (541)475-1038

The City of Madras is an Equal Opportunity Provider

IV. NEW BUSINESS

A. Arbor Day Activities (Poster Judging, Tree Planting)

Rebekah Burchell told the Commission that she and Bill Donaghu went to the Kid's Club and spoke with about 200 kids. They also met with the 3rd and 4th graders and talked with them about what do trees do for the community, and what are trees good for. They asked the kids to make posters for Arbor Day and explained the winners will receive bird houses. Joe McHaney agreed to donate an additional \$20.00 to be given to the winner of the poster contest.

The Commission was discouraged with the turnout of poster entries as they only received five. They discussed different ways to get the kids involved for next year. The Commission could reach out to the Metolius and Culver School districts to see if they would like to participate in the Arbor Day events. The Commission agreed that they would like to go back to the Kid's Club to award the winners of the poster contest with their bird houses. Hopefully this will spark more interest for next year's poster contest.

Jon Burchell told the Commission we will advertise the Arbor Day event in the paper next week. The planting will be at 9th and B Street at 4:00. If there is a time change Rebekah will notify the Commission and staff.

Jon also told the Commission that the Tree City USA signs are up and he has inquired about our growth award. We should be receiving a sticker that will be added to the Tree City USA signs.

B. Review Ordinance No. 527 Urban Forestry Ordinance

Jon Burchell informed the Commission that the way Ordinance 527 is written the Commission should be recommending all ideas and/or changes to City Council. He would like to go over this with the Commission and make some changes so that this Commission has the authority to make some decisions on our own. We want to be able to make decisions like deciding what kind of tree to plant, or where to plant it. He would like to bring this to the City Council in a work session and talk to them about the Ordinance and the Commission.

Jon Burchell went through Ordinance 527 and pointed out some areas he would like to see changed. He asked the Commission to take the ordinance home and come back with comments and suggestions to the next meeting.

V. Updates

A. Downtown Sidewalk Grant Program Tree Approval

Jon Burchell told the Commission that we should be starting this week or maybe next week. Lee Baggett will be removing the sidewalks, then we will address the tree roots and add root barrier where it is needed. Then Ryan Simmons Construction will come back in and form and pour the sidewalks back.

Jon Burchell talked to the Commission about the trees that need to be replaced in Sahalee Park. He asked them what they thought about planting Bowhall Maples or possibly Swedish Aspen. Jon commented that he would like to get something planted that will withstand the cold.

B. Hwy 97 and L Street Pedestrian Improvement Project Tree Approval

Jon Burchell informed the Commission that the light pole base is in, curbs are poured, and the asphalt has been patched back. Possibly they will pour concrete for the sidewalk this week.

Bill Donaghu asked about the weeds on the south end of town. Jon Burchell told the Commission that the landscaper is going to spray out the weeds and fill in any low spots and reseed.

C. Update Urban Forestry Management Plan No Update

VI. ADDITIONAL DISCUSSION

- Jon Burchell read a letter that he drafted that is to be sent to Carlson Sign and asked if the Commission if they approve of the letter. The Commission agreed that they liked the letter that Jon had drafted.

Gary Walker mentioned that when you are up the hill you can see the sign, but to have visual from the other direction you would have to take out the trees and plant shrubs.

- Stan Nowakowski informed the Commission about the upcoming Community Clean-up. They are looking at about 100 volunteers from the feedback they have received.
- Rebekah Burchell told the Commission that Roxy's Café down at Lake Simtustus is now called the Deep Canyon Grill and will be opening at the end of the month.
- Michele Quinn told the Commission that Jeff Hurd is working with Jefferson County on a FLAP grant for funding for the Willow Canyon Trail.

VII. ADJOURN

The Urban Forestry Commission Meeting was adjourned at 7:00 p.m.

Respectfully Submitted



Michele Quinn
Public Works Administrative Assistant

3- Urban Forestry Commission Meeting
April 11, 2016