



# THE CITY OF MADRAS

City of Madras  
**Work Session**  
City Council Meeting  
City Council Chambers

January 10, 2017  
**6:00 p.m.**  
7:00 p.m.

## OATH OF OFFICE

The City Recorder Pro Tem administers the "Oath of Office" to each newly elected member of the Madras City Council.

Mayor . . . . . Royce Embanks Jr.  
Elected City Councilors . . . . . Gary Walker  
Elected City Councilor . . . . . Denise Piza

## AGENDA

- I Call to Order
  
- II Pledge of Allegiance and Prayer
  
- III Consent Agenda

All matters listed within the Consent Agenda have been distributed to each member of the Madras City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussions. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- A. Approval of Vouchers
  
- B. Approval of Minutes From the December 13, 2016  
City Council Work Session

C. Approval of Minutes From the December 13, 2016  
City Council Meeting

D. Approval of Budget Committee Member Appointments  
and Term Adjustments

Madras Redevelopment Commission Budget Committee

- Vacancy 01-01-2017 to 12-31-2017
- Tena Jackson 01-01-2017 to 12-31-2017
- Maura Schwartz 01-01-2017 to 12-31-2018
- Vacancy 01-01-2017 to 12-31-2018
- Dan Chamness, CPA 01-01-2017 to 12-31-2018
- Janet Brown 01-01-2017 to 12-31-2019
- Vacancy 01-01-2017 to 12-31-2019

City of Madras Budget Committee

- Tom Brown 01-01-2016 to 12-31-2017 UE Term
- Vacancy 01-01-2016 to 12-31-2017
- Maura Schwartz 01-01-2017 to 12-31-2018
- Dan Chamness, CPA 01-01-2017 to 12-31-2018
- Vacancy 01-01-2017 to 12-31-2018
- Vacancy 01-01-2016 to 12-31-2019
- Vacancy 01-01-2016 to 12-31-2019

E. Contract Change Order No. 4 to the Construction Services Contract  
With Alex Hodges Construction, Inc. for Construction of Daimler Road  
Time Extension to March 31, 2017  
(aka Madras Municipal Airport West Access Road Project No. 2015-09)

F. Completion of Hess Street Sewer Project

G. Closeout of Oregon Department of Transportation US 97: L Street to Fairgrounds Road  
Project

IV Visitor Comments

- Jefferson County Arts Commission - Request for Funding to Refurbish  
the Friendship Pole

Jefferson County Arts, Coralee Popp  
Public Works Director, Jeff Hurd

V Audit Presentation for FY 2015-2016

Brenda Bartlett, CPA with SGA  
Finance Director, Kristal Hughes

VI Election of City Council President by Ballot (This is not a Secret Ballot)

Term: January 1, 2017 through December 31, 2018

City Recorder Pro Tem, Sara Puddy

VII Public Hearing

A. Proposed Text Amendments to Ordinance No. 713 and Ordinance No. 864 to Clarify Public Improvement Standards

- 1) Open Public Hearing
- 2) Staff Report
- 3) Comments From the Public
- 4) Close Public Hearing
- 5) Council Deliberations
- 6) Council Takes no Formal Action at This Time. Formal Action will be by Consideration and Possible Passage of Proposed Ordinances No. 895 and 896

Community Development Director, Nicholas Snead

VIII Ordinances

A. Ordinance No. 895

An ordinance amending Ordinance No. 713, an ordinance prescribing regulations governing the subdivision of land, for the preparation, procedures, and approval of partitions, subdivisions, and improvements in the incorporated areas in the City of Madras, Oregon, to clarify public improvement standards.

1. Motion by Council to read Ordinance No. 895 by title only. Vote is then taken on the motion.
2. City Attorney or his designee will read Ordinance No. 895 by title only.
3. Motion by Council to approve and adopt Ordinance No. 895 (if Council so chooses).
4. City Recorder Pro Tem will then need to take a roll call vote.

Community Development Director, Nicholas Snead

B. Ordinance No. 896

An ordinance amending Ordinance No. 864, an ordinance establishing land use zones to regulate the location of building structures and the use of land within the City of Madras, Oregon, to clarify standards for public improvements.

1. Motion by Council to read Ordinance No. 896 by title only. Vote is then taken on the motion.
2. City Attorney or his designee will read Ordinance No. 896 by title only.
3. Motion by Council to approve and adopt Ordinance No. 896 (if Council so chooses).
4. City Recorder Pro Tem will then need to take a roll call vote.

Community Development Director, Nicholas Snead

C. Ordinance No. 897

An Ordinance of the City of Madras amending Ordinance No. 885, an Ordinance imposing a three percent tax on the sale of Marijuana items by a Marijuana retailer, to modify the penalties and interest payable under Ordinance No. 885 and otherwise accommodate the Oregon Department of Revenue's administration and collection of the tax imposed under Ordinance No. 885.

1. Motion by Council to read Ordinance No. 897 by title only. Vote is then taken on the motion.
2. City Attorney or his designee will read Ordinance No. 897 by title only.
3. Motion by Council to approve and adopt Ordinance No. 897 (if Council so chooses).
4. City Recorder Pro Tem will then need to take a roll call vote.

City Attorney, Jeremy Green

IX City of Madras and Bean Foundation Memorandum of Understanding

Community Development Director, Nicholas Snead  
Public Works Director, Jeff Hurd

X 2<sup>nd</sup> Quarter Community Development Department Report

Community Development Director, Nicholas Snead

- XI Solar Eclipse Planning Update  
City Administrator, Gus Burrell
- XII Central Oregon Area Commission on Transportation (COACT) Appointments of Primary and Alternate Covering Calendar Years 2017 and 2018  
City Administrator, Gus Burrell
- XIII Central Oregon Intergovernmental Council Appointments of Primary and Alternate - Term February 1, 2017 to January 31, 2019  
City Administrator, Gus Burrell
- XIV Filling of City Council Vacancy - Discussion  
City Administrator, Gus Burrell
- XV Boards, Commissions, and Committee Appointment - Discussion  
Mayor Royce Embanks
- XVI Additional Comments, Announcements, and Department Reports
- XVII Adjourn

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the City Council to consider additional subjects. Meetings are subject to cancellation without notice.

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; audience participation is at the discretion of the Council. The meeting may be audio taped. Minutes of this and all public meetings are available for review at the Madras City Hall. The meeting place is handicapped accessible. Those needing assistance should contact the City Recorder two (2) days in advance of the meeting.

**Executive Sessions are not open to the public; however, members of the press are invited to attend.**

*The City of Madras is an Equal Opportunity Provider.*