

**CITY OF MADRAS  
COMMUNITY DEVELOPMENT DEPARTMENT**

**PARTITION APPLICATION**

(To be accompanied by a Tentative Map, and Letter of Authorization, if applicable.)

OFFICE USE ONLY	
FILE # _____	FEE \$ _____
ZONING _____	RECEIPT # _____
DATE RECEIVED _____	

Legal Description of the Subject Property:

Township	Range	Section	Tax Lot
_____	_____	_____	_____

Street address of the property: \_\_\_\_\_

I have examined all statements and information contained herein, and all attached exhibits, and to the best of my knowledge and belief, they are true and correct. I authorize the City of Madras staff, Hearing's Officers and Planning Commissioners to enter property for inspection of the site in conjunction with this land use application

**APPLICANT:**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

**PROPERTY OWNER (if different from Applicant)**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

\*\*\*\*\*

TENTATIVE PARTITION MAP

A "tentative partition map" shall be submitted with the following information showing:

1. Proposed partition showing the parcel boundaries and dimensions, the area of each parcel, location of any and all easements (and what the easement is), right-of-way widths, existing roads;
2. North point, scale, date of map, property identification by township, range, section and tax lot numbers;
3. Names and addresses of property owner(s) (including mortgage holders if any), surveyor, and applicant if different from property owner.
4. Location of all existing buildings, creeks, canals, ditches, any topographical features (ie. canyons, bluffs, rock outcroppings, natural springs, floodplain);
5. Location, width, name, curve ratio, and approximate grade of all proposed right-of-ways.

\*\*\*\*\*

REQUIREMENTS

\*\*\*\*\*

1. A vicinity map must submitted showing the proposed partition in relationship to the adjacent properties, roadways, adjacent land uses, and ownership patterns. This map must include names of all existing roadways.
2. Who will supply the water? \_\_\_\_\_
3. Access off of \_\_\_\_\_
4. What is the intended use of the parcels being created? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. What was the parcel used for in the past? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. What is the current use of the parcel? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Proposal is in compliance with the City of Madras Comprehensive Plan and applicable zoning.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Proposal does not conflict with acquired public access easements within or adjacent to the partition.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Each parcel is suited for the use intended or offered.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. All required public services and facilities are available and adequate or are proposed to be provided by the applicant.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

Return Application To: City of Madras  
Community Development Department  
125 SW 'E' Street  
Madras, Oregon 97741  
  
Phone: 541-475-3388  
Fax: 5541-475-3959