



THE CITY OF MADRAS

City of Madras
Urban Forestry Commission
216 NW "B" Street

March 7, 2017
6:00 P.M.

MINUTES

I. CALL TO ORDER

The Urban Forestry Commission meeting was called to order by Chair Brad Jorgensen at 6:00 p.m. on March 7, 2017 at the Public Works Building located at 216 NW B Street.

MEMBERS PRESENT

Rebekah Burchell
Stan Nowakowski
Brad Jorgensen
Gary Walker

STAFF MEMBERS PRESENT

Parks & Open Space Manager; Jonathan Burchell
Public Works Administrative Assistant; Michele Quinn

VISITORS PRESENT

Lucan Pagano

II. CONSENT AGENDA

A. Approval of Agenda

APPROVAL OF AGENDA

A motion was made by Rebekah Burchell; seconded by Brad Jorgensen; to approve the agenda as presented, motion passed unanimously.

III. VISITOR COMMENTS

Lucas Pagano told the Commission that he has lived in Madras for about two and a half years. He works at Keith Manufacturing as a Mechanical Engineer. I met Stan and Maura through biking here in town. I mentioned to Stan that I liked trees and he invited me to come to the meeting.

The Commission went around the table and introduced themselves to Lucas.

1- Urban Forestry Commission Meeting
March 7, 2017 Special Meeting

216 N.W. "B" Street, Madras, OR 97741 Telephone (541)475-2622 – Fax (541)475-1038

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IV. NEW BUSINESS

Skate Park to Fishing Pond Trail

Jon Burchell explained to the Commission we have preliminary plans for the Skate Park to Fishing Pond Trail Project. This project calls for 52 trees we will need to tie into a water source off of J Street to water these trees. This project also calls for fencing and the trees are being planted on the down slope. The city has rules in our ordinance that does not allow trees next to fences. Jon said he would like to see the trees grouped in clumps of three to five instead of every 35 feet.

The Commission continued discussing the possibility of moving the trees to the west side of the trail this will provide shade in the afternoon; and move them away from the fencing. They also suggested on the sections of trail that runs east and west to have groupings of trees in the corners.

Jon Burchell added that the plan calls for Pin Oaks and I requested not having Pin Oaks. I would like to get a recommendation from the Commission on tree types for this project by the April meeting.

V. Updates

A. Sahalee Park Tree Replacement

Jon Burchell showed the Commission the quotes for the tree replacement of the 20 trees at Sahalee Park. The estimates came in were as follows:

1. McPheeters Turf, Inc. = Bowhall Maple 1.25 inch caliper 74.75 each total \$1,495.00 (quote does not include cost of planting)
2. McPheeters Turf, Inc. = Bowhall Malpe 2 inch caliper \$280 each total \$5,600.00 (quote does not include cost of planting)
3. Green Thumb Landscaping = Bowhall Maples 2 inch caliper \$233 each total \$4,660 and an additional \$2,000 to plant all the trees.

If the city decides to purchase the trees through someone else besides Green Thumb Industries they will still plant all the trees for \$2,000.00.

Jon Burchell explained to the Commission that the one quote from McPheeters is for trees that are only 1 ¼ inches which does not meet the City Standards. My personal opinion is that the trees that are 1 ¼ inches will not fare well at Sahalee Park. If we eliminate that quote and look at the remaining two GTI comes in as low bid with \$233.00 per tree. Jon noted that he recommends we go with GTI for a cost of \$4,660.00 for the trees and the additional \$2,000.00 for planting for a total of \$6,660.00. The City has \$3,000.00 in the tree replacement line item and then we can address the Madras Redevelopment Commission for the remaining \$3,600.00.

The Commission discussed going to the Madras Redevelopment Commission for the additional \$3,600.00 dollars. How should we plan if the Madras Redevelopment Commission is unable to provide the additional funding? They agreed if the additional funding is

unavailable that we will plant ten trees this fiscal year and the additional ten years in the new fiscal year.

A motion was made by Rebekah Burchell; seconded by Stan Nowakowski; to recommend the City accept the quote from Green Thumb Industries bid as written for \$6,600; and make a request to the Madras Redevelopment Commission for the additional funding needed to purchase and plant the replacement trees at Sahalee Park, motion passed unanimously.

B. Arbor Day Activities

Rebekah Burchell told the Commission we need to decide on a theme for the Arbor Day Poster contest.

The Commission discussed the different themes for this year's poster contest and came to a consensus on the theme *Trees in the Park... for shelter, shade, and play.*

Rebekah also told the Commission that along with the poster contest we should have some contest rules.

The Commission agreed to the following contest rules:

- Name and grade of student on the poster
- Theme needs to be on the poster
- Needs to be spelled correctly

Rebekah added that she spoke with the Librarian at the Metolius Elementary and they can get one Third Grade, one Fourth Grade, and one Fifth Grade class to participate in the poster contest. Then we can pick the top two from each class to win the bird houses and all the participants can receive the saplings. We will need to write up a plan and present it to the Principal; there is the possibility of having the 5th grade class participate in the Arbor Day Tree planting in the park.

The posters will be due at the end of March and the Urban Forestry will judge the posters at our April meeting.

Jon Burchell also noted that there is the likelihood that we will also have more than just the school kids to participate. We advertise the Arbor Day Tree planting in the paper and ask the public to come and join.

There was also a discussion about trying to see if there may be a couple of classes from the High School to participate in the Arbor Day Tree planting.

D. Urban Forestry Management Plan

Jon Burchell told the Commission that all the information has been turned into the engineer and we should be receiving the updated City Standards. When we get them back we will bring them back to you for review to make sure you don't have any other changes.

VI. ADDITIONAL DISCUSSION

Brad Jorgensen noted that the Tree City USA signs have been put back up.

Jon Burchell said that Austin came to the last Public Works and Parks Committee and asked about getting started on the Community Clean up. Last year we really needed to have more people driving trucks around picking up full trash bags. I thought possibly the Urban Forestry could help drive around to pick up the full bags for this year's event.

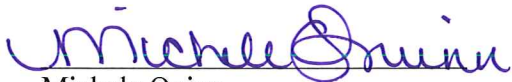
Jon Burchell told the Commission I would like to congratulate the Commission we have received our 24th year for Tree City USA.

The Commission had a discussion about the lot where the old Court House was; the Commission said they would like to see it made into a park instead of a parking lot. The Commission noted that the lot could be made into a Japanese Garden to represent our Sister City—Tomi City.

VII. ADJOURN

The Urban Forestry Commission Meeting was adjourned at 6:55 p.m.

Respectfully Submitted



Michele Quinn
Public Works Administrative Assistant