



THE CITY OF **MADRAS**

City of Madras
City Council Work Session
City Council Meeting
City Council Chambers

June 27, 2017
6:00 p.m.
7:00 p.m.

AGENDA

- I Call to Order
- II Pledge of Allegiance and Prayer
- III Consent Agenda

All matters listed within the Consent Agenda have been distributed to each member of the Madras City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussions. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- A. Approval of Minutes From the June 13, 2017
City Council Meeting
- B. Approval of Correction to Resolution No. 19-2017 Adopted by
Council on June 13, 2017
- C. Council Approval of the Consent Agenda Presented for Approval on June 13, 2017 and
Ratification of Certain Actions Taken on Consent Agenda Items
- D. Approval of Amendment No. 1 to Water Sale Agreement "Between" Deschutes
Valley Water District and the City of Madras
- E. Approval of Contract Change Order No. 2 - R-2 Contractors, Inc.
Bard Lane Improvements Project No. 2015-11 (Phase II)

- F. Authorization Allowing the Bank of the Cascades to Make Approved Changes to the Bank Signature Cards for the City Of Madras General Checking, City of Madras Police Fund, and City of Madras LGIP Account Held at Bank of the Cascades in Addition to Updating the Access to City Safety Deposit Boxes
- G. Approval of Taxiway Reconstruction Project Federal Aviation Administration Funding Assistance Application, and Oregon Department of Aviation Grant Agreement

IV Visitor Comments

V Annual Insurance Presentation

Matt McGowan, PayneWest Insurance Company

VI Solar Eclipse Planning Update

City Administrator, Gus Burrell

VII Public Hearing (Quasi-Judicial)

A. Proposed Annexation of 609.0 Acres of Airport Property into the City's Urban Growth Boundary (File: AX-17-1)

1. Open Public Hearing
2. Mayor Reads Hearing Disclosure Statement, if Requested and
 - ♦ asks Council members to disclose any potential or existing conflicts of interest or ex parte contact;
 - ♦ asks if any Council members will be abstaining from participation in the Public Hearing;
 - ♦ Provides those in attendance with an opportunity to present challenges as to City Council impartiality
3. Staff Report - Community Development Director Snead
4. Applicant Comments (City is the Applicant)
5. Proponent Testimony

6. Opponent Testimony
7. Neutral Comments
8. Rebuttal - Applicant
9. Close Public Hearing
10. Council Deliberations, Questions, and/or Comments
11. Council Takes Formal Action to Either Approve or Deny the Application

Community Development Director, Nicholas Snead

VIII Ordinances

A. Ordinance No. 905

An ordinance of the City of Madras annexing approximately 609 acres of land located at the Madras Municipal Airport; assigning city zoning designations to properties within the annexed territory; and declaring an emergency.

1. Motion by Council to read Ordinance No. 905 by title only. Vote is then taken on the motion.
2. City Attorney or his designee will read Ordinance No. 905 by title only.
3. Motion by Council to approve and adopt Ordinance No. 905 (if Council so chooses).
4. City Recorder will then need to take a roll call vote.

Community Development Director, Nicholas Snead

B. Ordinance No. 906

An ordinance of the City of Madras imposing a permit requirement for certain special events within the City of Madras.

1. Motion by Council to read Ordinance No. 906 by title only. Vote is then taken on the motion.
2. City Attorney or his designee will read Ordinance No. 906 by title only.

3. Motion by Council to approve and adopt Ordinance No. 906 (if Council so chooses).
4. City Recorder will then need to take a roll call vote.

City Attorney, Jeremy Green

IX Supplemental Budget Hearing

A. Transportation Operations Fund

- 1) Call Budget Hearing to Order
- 2) Staff Report
- 3) Comments From the Public
- 4) Council Deliberations, Questions and/or Comments
- 5) Close Budget Hearing
- 6) No Action Required at This Time - Formal Action will be by Resolution

Finance Director, Kristal Hughes

X Resolution No. 20-2017

A resolution authorizing an increase in appropriation to recognize unanticipated revenues and expenses, and the transfer of appropriations within funds for Fiscal Year 2016-2017.

Finance Director, Kristal Hughes

XI Public Contract Review Board Meeting

Mayor Embanks opens the Public Contract Review Board Meeting

- A. Bid Award - Chemicals for the North and South Wastewater Treatment Plants and "B" Street South Lift Station for Fiscal Year 2016-2017
U.S. Polymer 7000 or Equivalent and Calcium Nitrate Solution or Equivalent
1. Staff Report
 2. Comments From the Public
 3. Councilor Deliberations (Questions and/or Comments)

4. Council Takes Formal Action to Award the Bid(s)

U.S. Polymer 7000 or Equivalent - Cascade Columbia Distribution Co.
Calcium Nitrate Solution or Equivalent - Cascade Columbia Distribution Co.

Utility Supervisor, Gale Poland

B. Contract Award to Taurus Power and Controls, Inc. for Upgrades to the City's Supervisory Control and Data Acquisition (SCADA) System

1. Staff Report
2. Comments From the Public
3. Councilor Deliberations (Questions and/or Comments)
4. Council Takes Formal Action to Award the Contract

Utility Supervisor, Gale Poland

C. Proposed Purchase of an Insight Sewer Mainline Inspection Camera From Seattle Pump

1. Staff Report
2. Comments From the Public
3. Councilor Deliberations (Questions and/or Comments)
4. Council Takes Formal Action to Award the Contract

Utility Supervisor, Gale Poland

D. Contract With Ryan Simmons Construction for the Construction of Desert Peaks Golf Course Cart Barn

1. Staff Report
2. Comments From the Public
3. Councilor Deliberations (Questions and/or Comments)
4. Council Takes Formal Action to Award the Contract

Parks and Open Space Specialist, Rick Rohach

E. Construction Services Contract Between City of Madras and Ryan Simmons Construction for the Public Works Fleet Equipment Storage Building and Fueling Station Enclosure

1. Staff Report
2. Comments From the Public
3. Councilor Deliberations (Questions and/or Comments)
4. Council Takes Formal Action to Award the Contract

Facilities Maintenance Specialist-Mechanic, Joe Brabham

Mayor Closes the Public Contract Review Board Meeting

XII City of Madras and Warm Springs Indian Head Casino Industrial Park Sign Agreement

Community Development Director, Nicholas Snead

XIII Additional Comments, Announcements, and Department Reports

XIV Adjourn

Statement for Quasi-judicial Matters

In each of the quasi-judicial agenda items listed on the agenda, the following procedure shall govern the hearings:

- 1) The City Council will declare ex parte communications, including site visits as well as actual and potential conflicts of interests. Those in attendance will have an opportunity to challenge the disclosures.
- 2) A planning staff representative will outline the application and the approval criteria. This information is also outlined in the staff report which is available to the public.
- 3) The City Council will hear testimony, receive evidence and consider the testimony, evidence and information already submitted into the record.

Testimony and evidence at these hearings must be directed toward the criteria set forth in the notice of the hearing and listed in the respective staff report. In addition, testimony may be directed to any other criteria in the comprehensive land use plan of the City or land use regulations which any person believes applies.

The applicant has the burden of proving that his or her application meets all of the applicable criteria.

Failure on the part of any person to raise an issue with sufficient specificity to afford the City Council and parties to this proceeding an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals on that issue.

- 4) Each hearing will be conducted in the following order: The staff will summarize the issues raised by the application and review the applicable criteria. The applicant will then have an opportunity to make a presentation and offer testimony and evidence. Other persons supporting the application will then be given an opportunity to present testimony. Next, opponents will then be given a chance to make a presentation. After both proponents and opponents have made a presentation, the applicant will be allowed to make a rebuttal presentation. The Council may offer an opportunity for opponents to respond to the applicant's rebuttal. At the conclusion of this hearing, the staff will be afforded an opportunity to make any closing comments. The Council may limit the time period for presentations.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the above referenced meeting; however, the agenda does not limit the ability of the City Council to consider additional subjects. Meetings are subject to cancellation without notice.

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; audience participation is at the discretion of the Council. The meeting may be audio taped. Minutes of this and all public meetings are available for review at the Madras City Hall. The meeting place is handicapped accessible. Those needing assistance should contact the City Recorder two (2) days in advance of the meeting.

Executive Sessions are not open to the public; however, members of the press are invited to attend.

The City of Madras is an Equal Opportunity Provider.