

**City of Madras
Madras Redevelopment Commission
Official Meeting Minutes
March 15, 2011**

I. Call to Order

The Madras Redevelopment Commission's (MRC) regular meeting was called to order by Chair, Councilor Tom Brown at 5: p.m. on Tuesday, March 15, 2011 in the Madras City Council Chambers.

Members in Attendance:

Chair, Councilor Tom Brown; Vice Chair, Mayor Melanie Widmer; Commissioners: Doug Lofting, Blanca Reynoso and Patty Woll.

Members Absent:

Commissioners: Doeshia Jacobs, Councilor, Kevin O'Meara and Helmer Wallan.

There was one vacancy

Staff Members in Attendance were:

Community Development Department: Director Nick Snead and Specialist Tammy McHaney;
Finance Department: Director Bruce Foltz

II. Consent Agenda

- a. Adoption of Agenda
- b. Vouchers from February and March 2011
- c. Approval of Minutes from January 18, 2011

A MOTION TO APPROVE THE CONSENT AGENDA WAS MADE BY COMMISSIONER, MAYOR WIDMER AND SECONDED BY COMMISSIONER LOFTING. THE MOTION PASSED UNANIMOUSLY.

III. Visitor Comments

There were no visitors present.

IV. Budget Update on Madras Bowl- Nick Snead

Director Snead provided a brief staff report and noted the Auditors had wanted staff to conduct on site visits to confirm that the services/materials that were invoiced by Christy Young to the Madras Redevelopment Commission had been provided and/or delivered in general. He noted that to date, he had received four invoices, conducted four inspections and concluded that the materials and/or services had been provided and/or delivered.

He reported that the last invoice submitted by Ms. Young in the amount of \$27,096.46 had almost depleted her allocated funds for fiscal year 2010-2011. He presented a spreadsheet that provided financial details on this project. He noted Ms. Young's presence in the audience for any questions they had.

Ms. Young reported that the outside of her building was almost complete and that the remaining funds would pay the final concrete bill. She said she understood from Director Snead the funds from next year's budget would not be available until July 1, 2011, but asked if there was any way she could pay for the asphalt now and get reimbursed in July. She explained that she could not plant trees nor install the railings until the asphalt was finished and something needed to be done because it could be a trip hazard.

Director Snead noted there were no extra funding/revenue in this budget to allocate for this, but he and Finance Director Foltz did speak with City Administrator Morgan and preliminary, they thought there was a way to reimburse her and still stay within the confines of State budget law. He suggested a later meeting to discuss the details.

Chair Councilor Brown clarified that she was asking if the City could "get it dialed in" so she could bill the MRC in the next budget cycle.

Director Snead noted the only risk was that the fiscal 2011-2012 budget has not been passed; so, assuming the next \$75,000 allocated to this project passed, there would be no problem; however, she was taking a small risk in that the budget could be passed without that funding included, but he did not foresee any problems.

Vice Chair, Mayor Widmer wanted to make sure this would not create any legal/financial issues with the Auditor.

Finance Director Foltz replied it would not.

Director Snead noted they would be creative but still stay within the funding rules.

Vice Chair, Mayor Widmer thought that was fine as long as it would not create any issues.

Chair, Councilor Brown complimented Ms. Young on her progress.

Ms. Young said it would be nice when the asphalt was laid and the cones were removed because right now it looked like they were closed.

Commissioner Lofting said he really liked the ingress and egress into the street.

Ms. Young noted that had been a last minute change.

Commissioner Lofting asked if that had been a simple change.

Ms. Young replied yes; however it was more expensive because it had to be reinforced due to the semi trucks. Once they realize the street was a "dead end" and couldn't turn around, they used her parking lot.

Commissioner Lofting questioned the asphalt “window” regarding weather and if asphalt was even available.

Director Snead noted they were closed for the winter but it all depended on the temperature.

The Commission thanked Ms. Young and Director Snead told her he would contact her to set up a meeting.

V. Additional Discussion

The theater was discussed and it was noted the City did not have any new reports.

VI. Adjourn

The meeting adjourned at 5:49 p.m.

Chair Councilor Tom Brown



Tammy McHarley, Com Development Specialist